

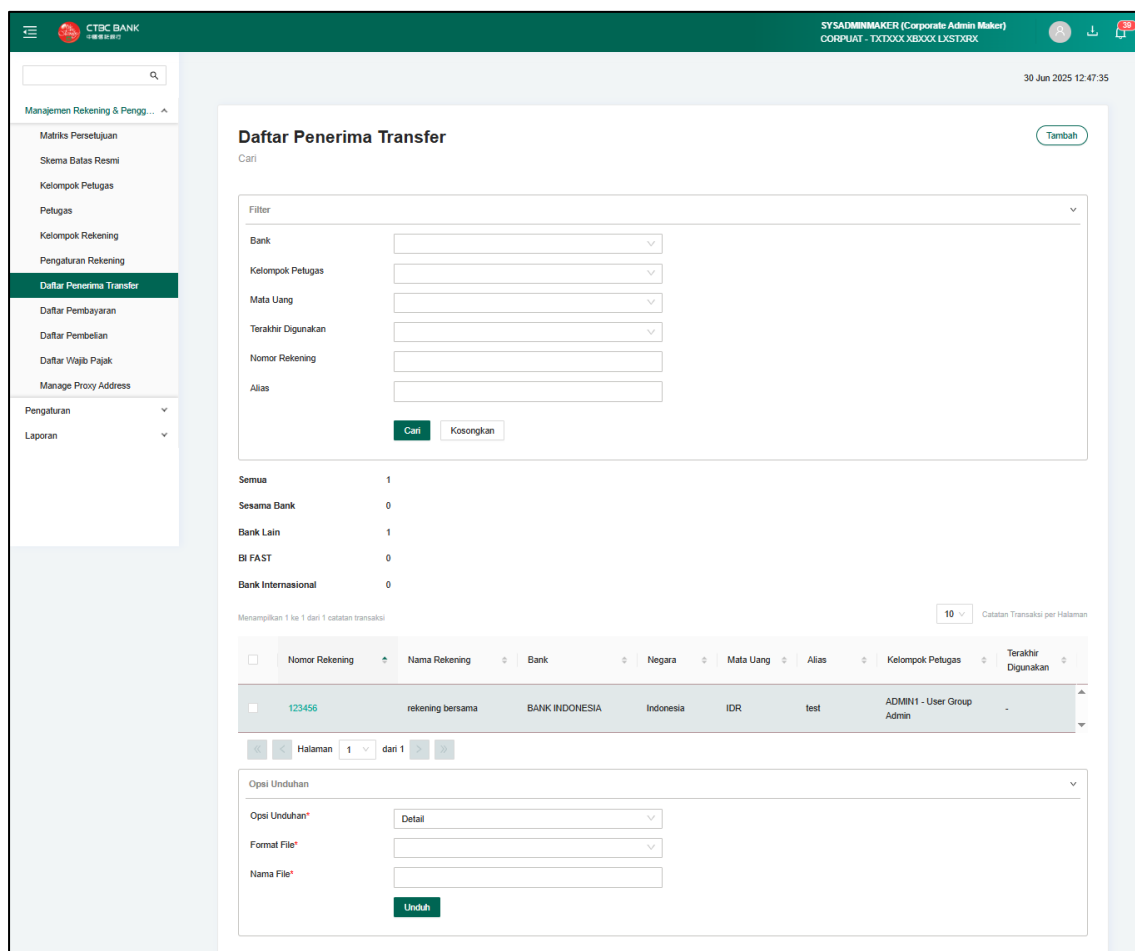
1. Transfer Recipient List

This menu allows the admin to register recipient details for use in transactions.

1.1 Search and View

Here are the steps to search and view the **Transfer Recipient List** details:

1. From the **Prime Cash** main menu, click **Account & User Management**, then click **Transfer Recipient List**. The **Transfer Recipient List Search** page will be displayed.



Daftar Penerima Transfer

Cari

Filter

Bank:

Kelompok Petugas:

Mata Uang:

Terakhir Digunakan:

Nomor Rekening:

Alias:

Cari Kosongkan

Semua 1

Sesama Bank 0

Bank Lain 1

BI FAST 0

Bank Internasional 0

Menampilkan 1 ke 1 dari 1 catatan transaksi

10 Catatan Transaksi per Halaman

☐	Nomor Rekening	Nama Rekening	Bank	Negara	Mata Uang	Alias	Kelompok Petugas	Terakhir Digunakan
☐	123456	rekening bersama	BANK INDONESIA	Indonesia	IDR	test	ADMIN1 - User Group Admin	

Halaman 1 dari 1

Opsi Unduhan

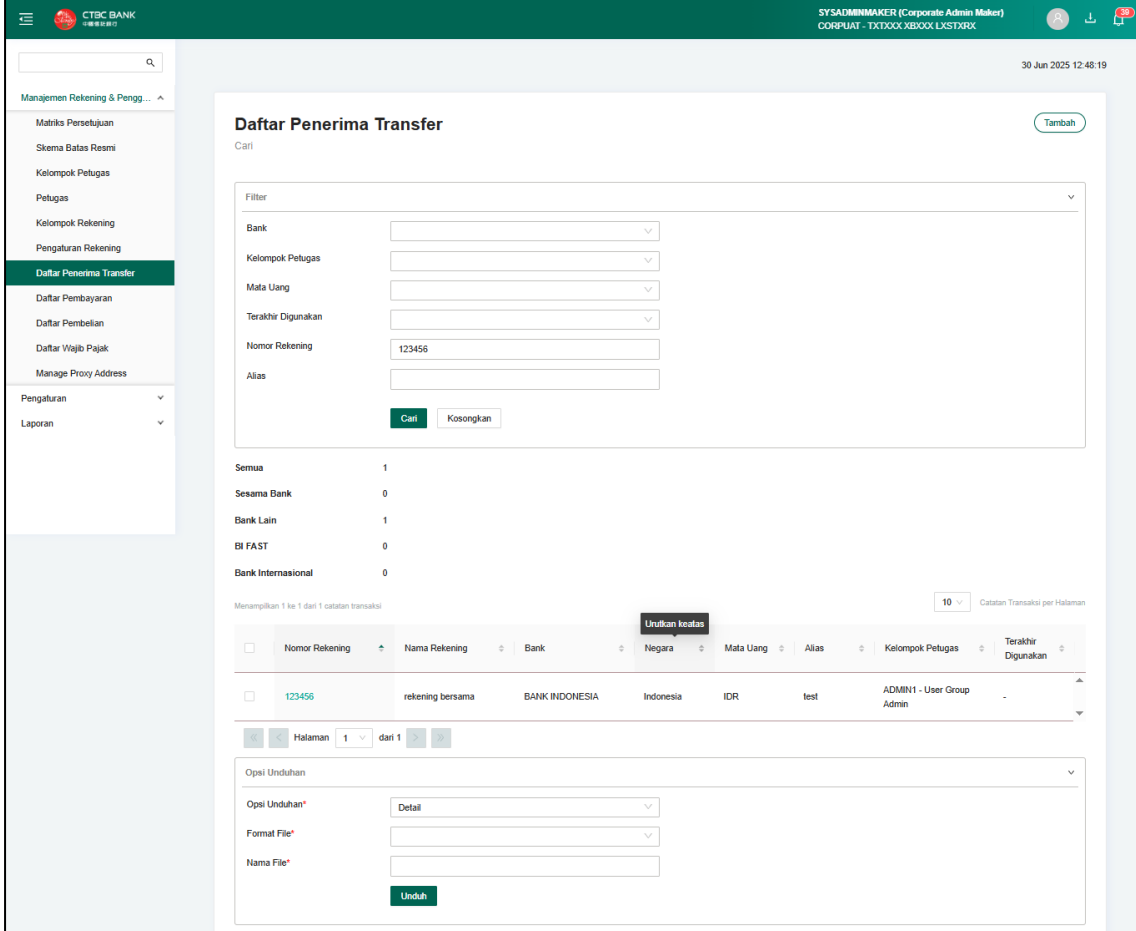
Opsi Unduhan*

Format File*

Nama File*

Unduh

2. Select **Bank** or
3. Select **Officer Group** or
4. Select **Currency** or
5. Select **Last Used** or
6. Enter **Account Number** or
7. Enter **Alias**.
8. Click the **Search** button. A list of **specific Transfer Recipients** will be displayed.



Daftar Penerima Transfer

Cari

Filter

Bank:

Kelompok Petugas:

Mata Uang:

Terakhir Digunakan:

Nomor Rekening:

Alias:

Cari Kosongkan

Semua 1

Sesama Bank 0

Bank Lain 1

BI FAST 0

Bank Internasional 0

Menampilkan 1 ke 1 dari 1 catatan transaksi

10 Catatan Transaksi per Halaman

☐	Nomor Rekening	Nama Rekening	Bank	Negara	Mata Uang	Alias	Kelompok Petugas	Terakhir Digunakan
☐	123456	rekening bersama	BANK INDONESIA	Indonesia	IDR	test	ADMIN1 - User Group Admin	-

Halaman 1 dari 1

Opsi Unduhan

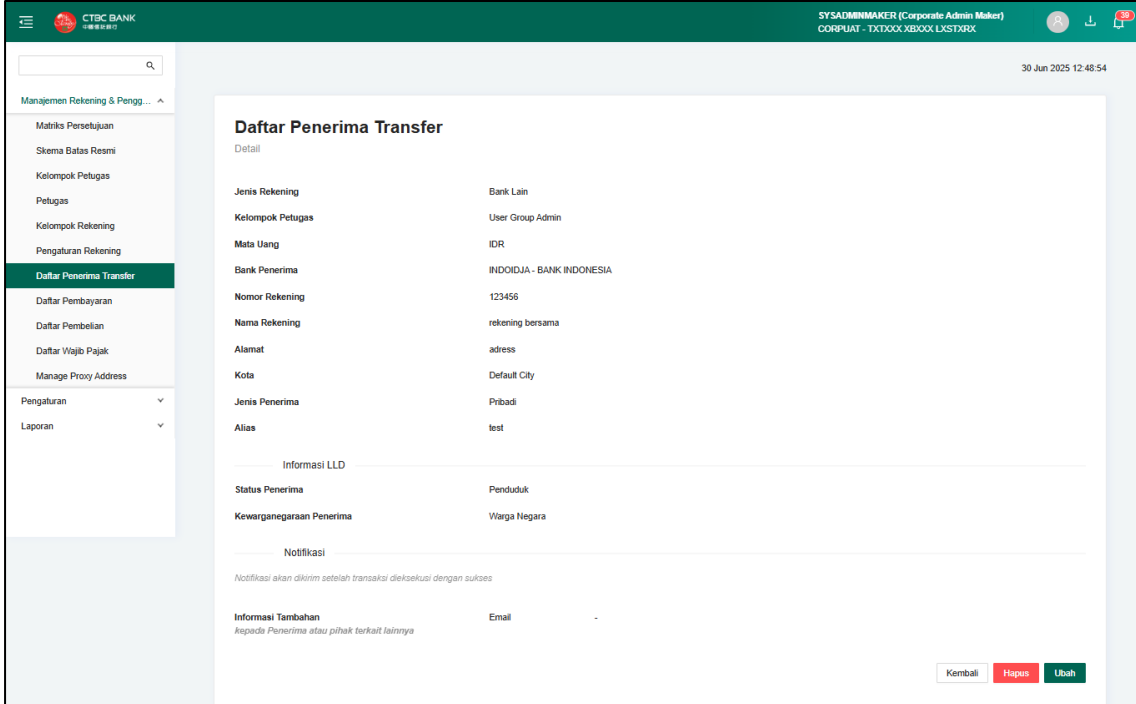
Opsi Unduhan*

Format File*

Nama File*

Unduh

9. Click the **Account Number** link. The **Transfer Recipient Details** page will appear.



Daftar Penerima Transfer

Detail

Jenis Rekening: Bank Lain

Kelompok Petugas: User Group Admin

Mata Uang: IDR

Bank Penerima: INDOIDJA - BANK INDONESIA

Nomor Rekening: 123456

Nama Rekening: rekening bersama

Alamat: adress

Kota: Default City

Jenis Penerima: Pribadi

Alias: test

Informasi LLD

Status Penerima: Penduduk

Kewarganegaraan Penerima: Warga Negara

Notifikasi

Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses

Informasi Tambahan

Aspek Penerima atau pihak terkait lainnya

Email: -

Kembali Hapus Ubah

10. The following buttons will appear on the **Transfer Recipient List Details** page:

- Edit** button: To change the details of the **Transfer Recipient List**.

- b. **Delete** button: To delete the **Transfer Recipient List**.
- c. **Back** button: To return to the **Transfer Recipient List** Search page.

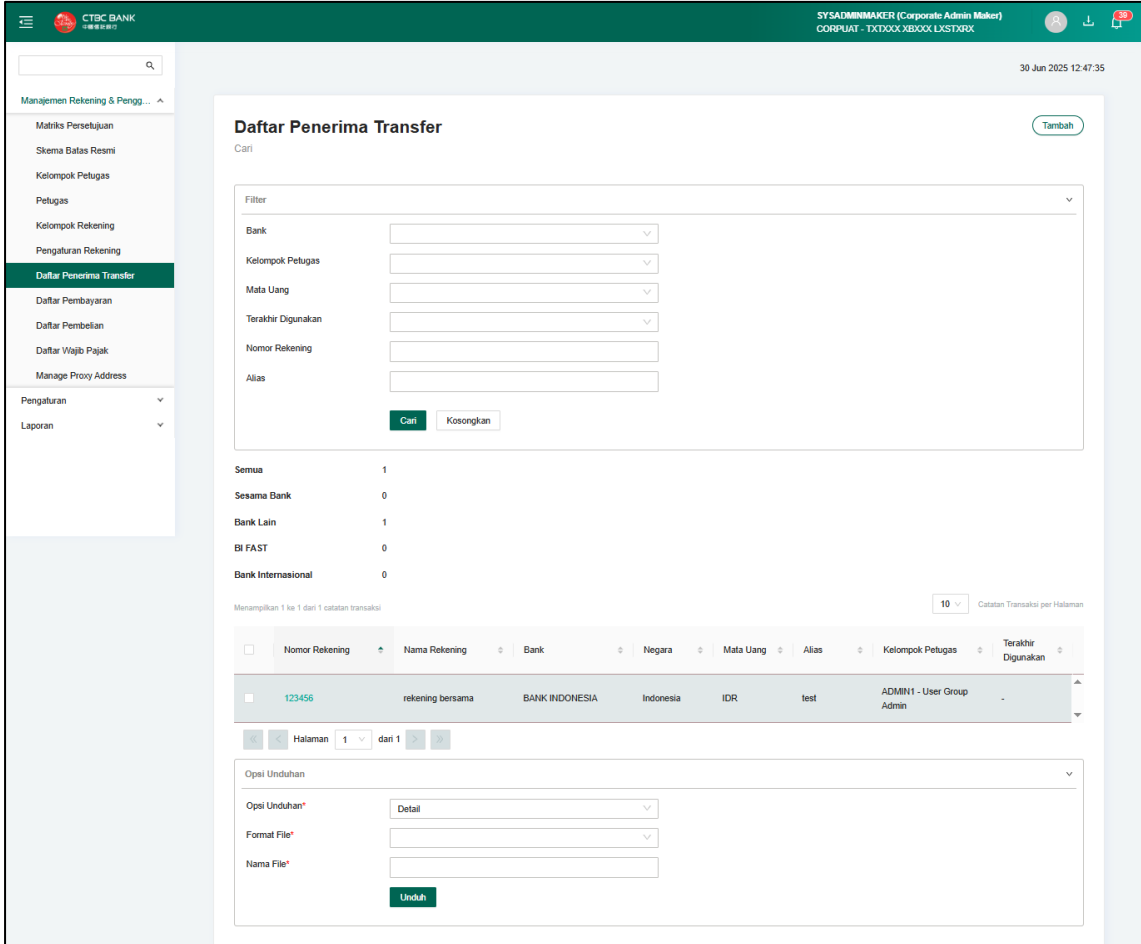
1.2 Add

There are two options for adding a **Transfer Recipient List** in the **Account & User Management** menu:

1.2.1 Manual

Here are the steps to add a **Transfer Recipient List** manually:

1. From the **Prime Cash** main menu, click **Account & User Management**, then click **Transfer Recipient List**. The **Transfer Recipient List Search** page will be displayed.



Daftar Penerima Transfer

Cari

Filter

Bank:

Kelompok Petugas:

Mata Uang:

Terakhir Digunakan:

Nomor Rekening:

Alias:

Cari Kosongkan

Semua 1

Sesama Bank 0

Bank Lain 1

BI FAST 0

Bank Internasional 0

Menampilkan 1 ke 1 dari 1 catatan transaksi

10 Catatan Transaksi per Halaman

☐	Nomor Rekening	Nama Rekening	Bank	Negara	Mata Uang	Alias	Kelompok Petugas	Terakhir Digunakan
☐	123456	rekening bersama	BANK INDONESIA	Indonesia	IDR	test	ADMIN1 - User Group Admin	-

Halaman 1 dari 1

Opsi Unduhan

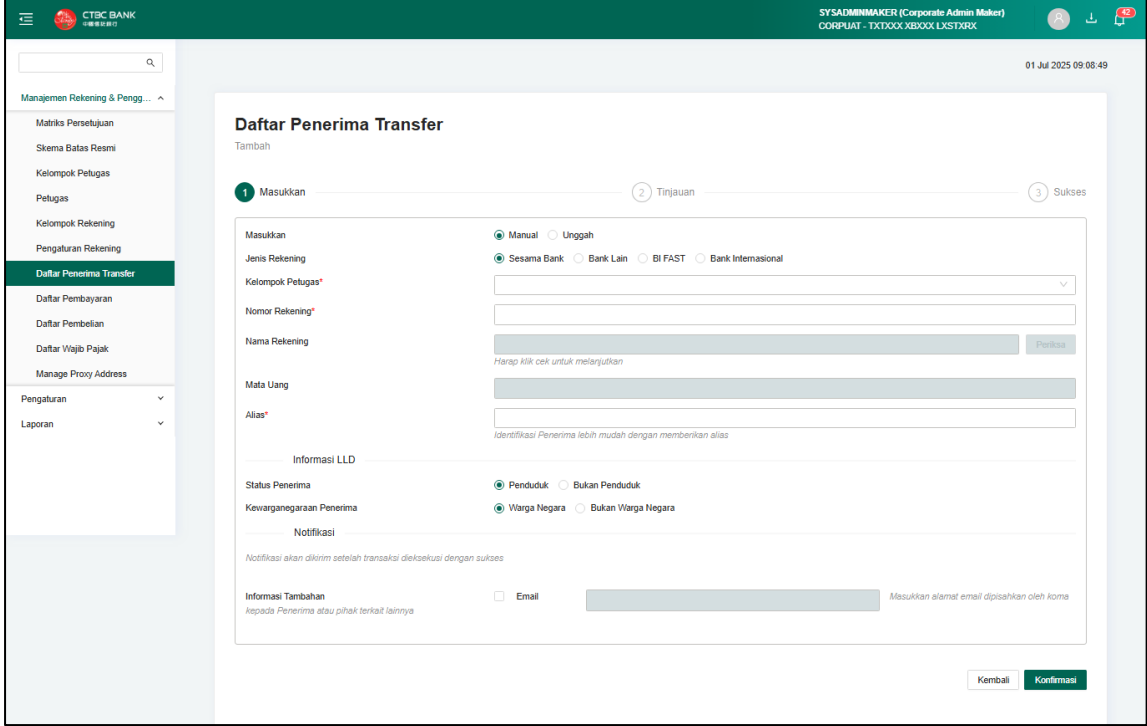
Opsi Unduhan*

Format File*

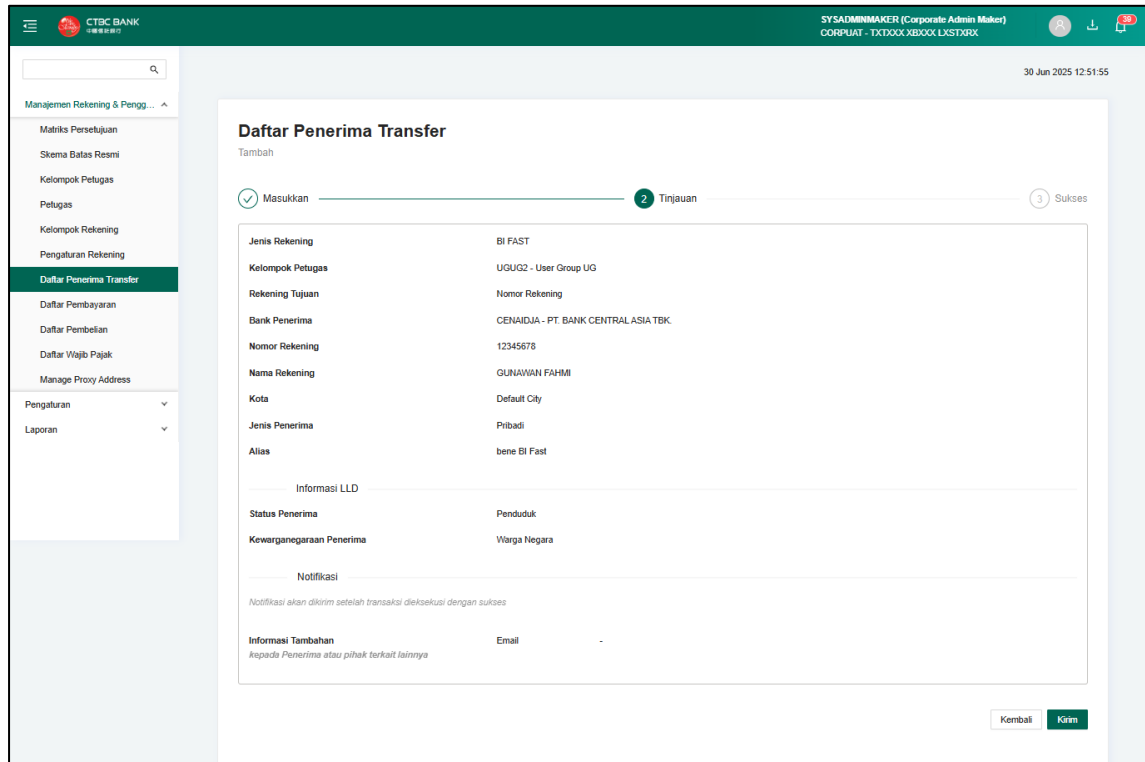
Nama File*

Unduh

2. Click the **Add** button. The **Add Transfer Recipient List** page will appear.

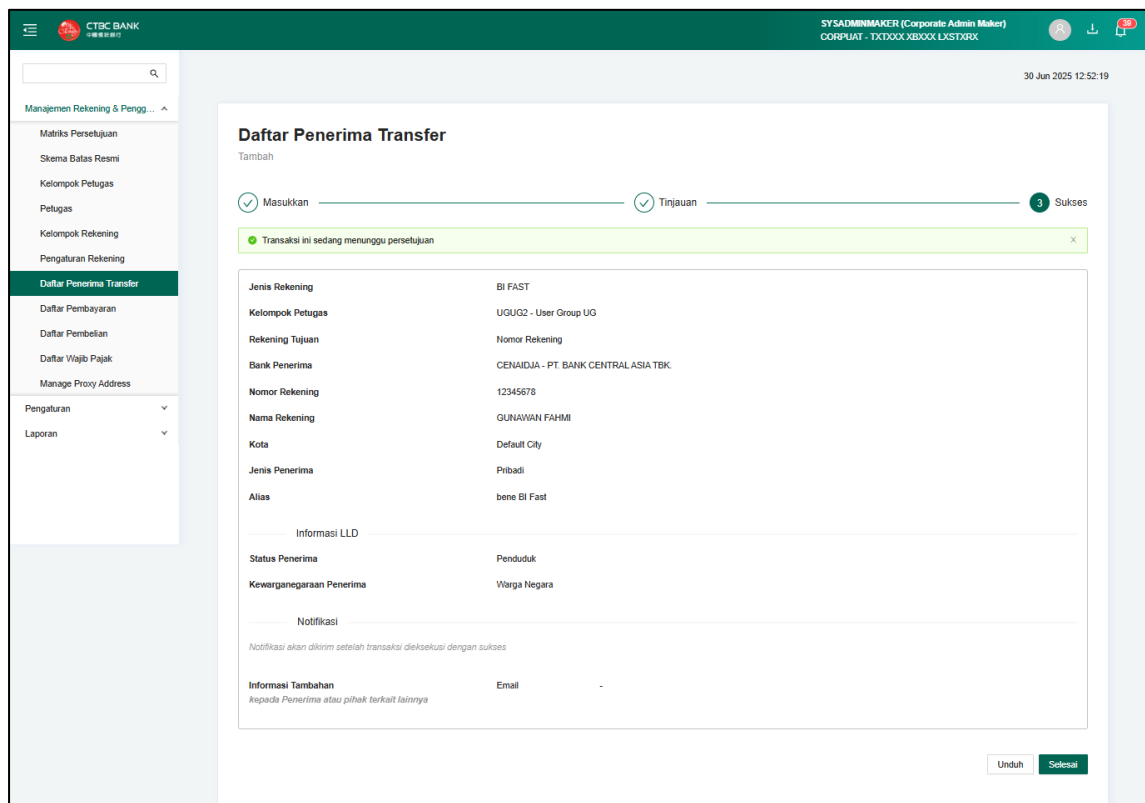


3. Select **Enter = Manual (Required)**.
4. Select **Account Type (Required)**.
5. Select **Officer Group (Required)**.
6. Select **Account Number (Required)**.
7. Click the **Check** button.
8. Enter **Alias (Required)**.
9. Enter **LLD Information (Required)**.
10. Enter **Notification (Optional)**.
11. Click the **Back** button to return to the previous page or click the Confirm button to continue the process.
12. Click the **Confirm** button. The **Add Transfer Recipient Confirmation** page will appear.



13. Click the **Back** button to return to the previous page or click the **Submit** button to continue the process.

14. Click the **Submit** button. The **Add Transfer Recipient List Results** page will appear with the message "**This transaction is pending approval.**".

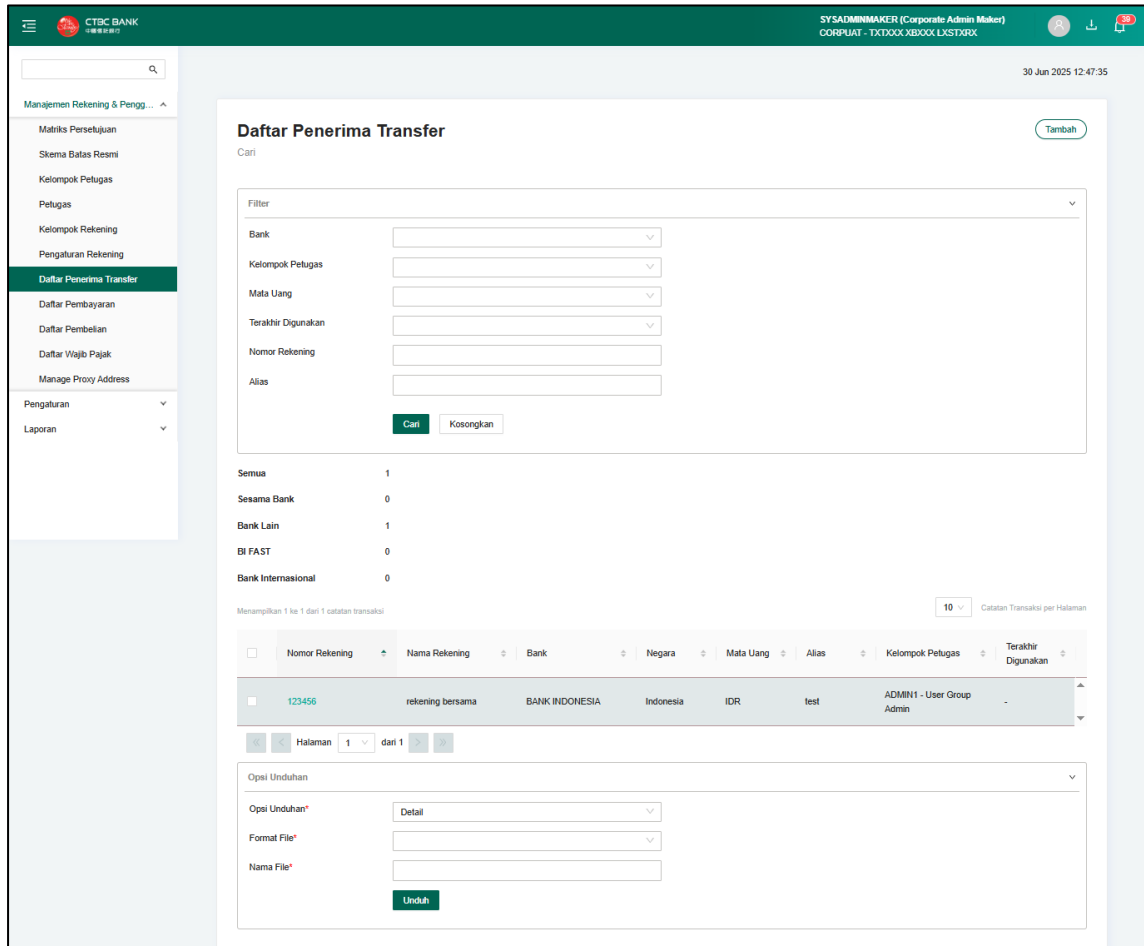


15. Click the **Download** button to download the page or click the **Done** button to return to the **Transfer Recipient List Search** page.

1.2.1 Upload

Here are the steps to **add a Transfer Recipient List** by Uploading:

1. From the **Prime Cash** main menu, click **Account & User Management**, then click **Transfer Recipient List**. The **Transfer Recipient List Search** page will appear.



Daftar Penerima Transfer

Cari

Filter

Bank:

Kelompok Petugas:

Mata Uang:

Terakhir Digunakan:

Nomor Rekening:

Alias:

Cari Kosongkan

Semua 1

Sesama Bank 0

Bank Lain 1

BI FAST 0

Bank Internasional 0

Menampilkan 1 ke 1 dari 1 catatan transaksi

10 Catatan Transaksi per Halaman

☐	Nomor Rekening	Nama Rekening	Bank	Negara	Mata Uang	Alias	Kelompok Petugas	Terakhir Digunakan
☐	123456	rekening bersama	BANK INDONESIA	Indonesia	IDR	test	ADMIN1 - User Group Admin	

Halaman 1 dari 1

Opsi Unduhan

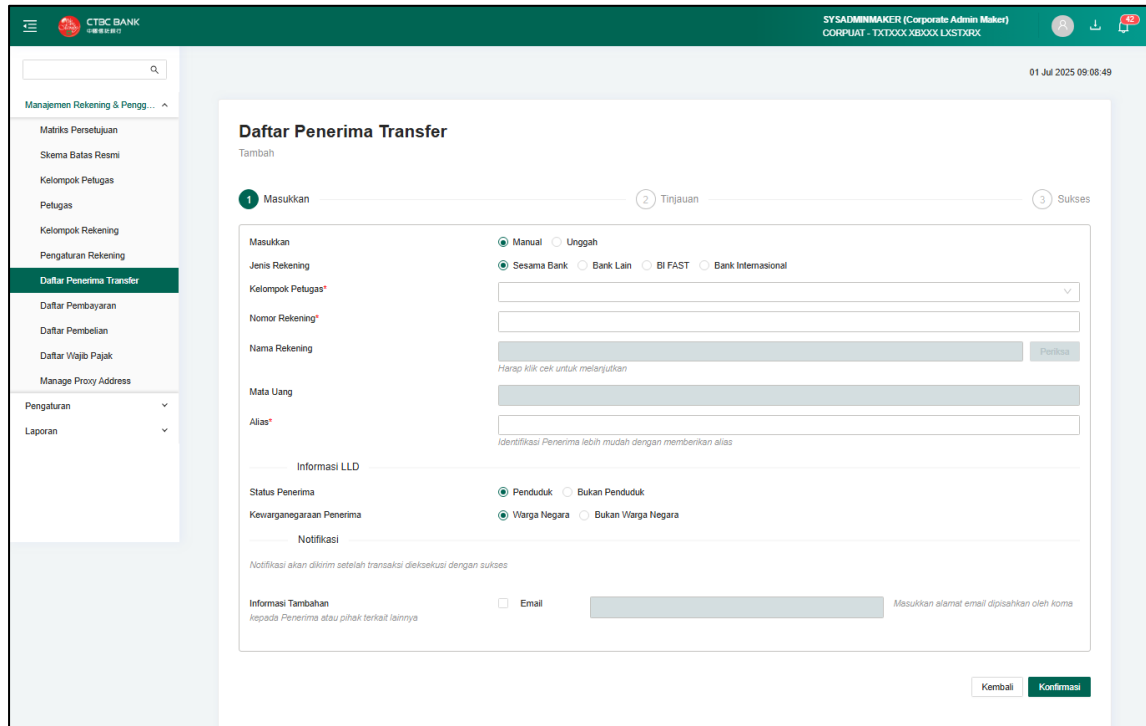
Opsi Unduhan*

Format File*

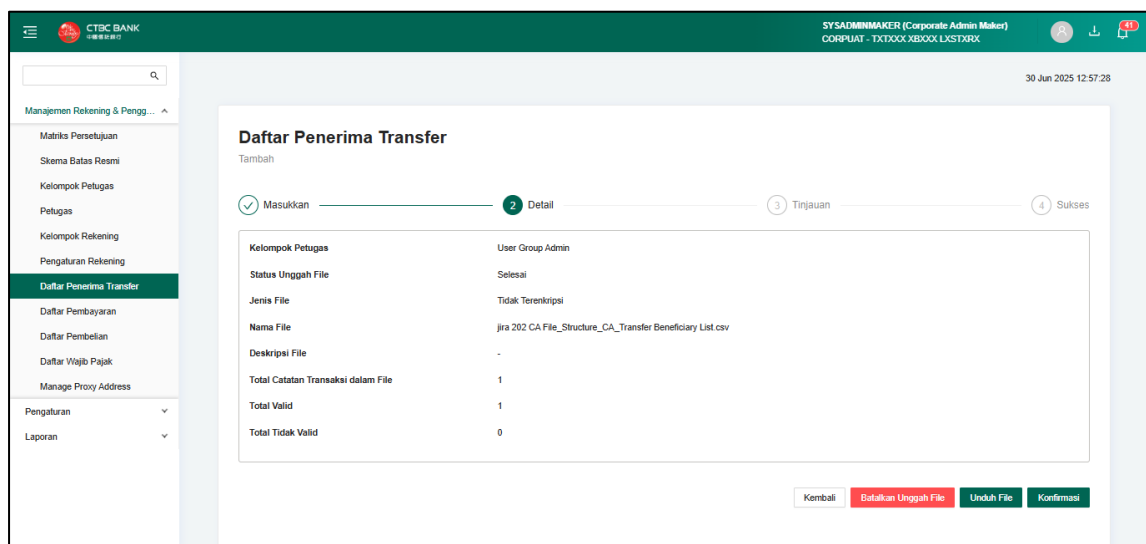
Nama File*

Unduh

2. Click the **Add** button. The **Add Transfer Recipient List** page will appear.



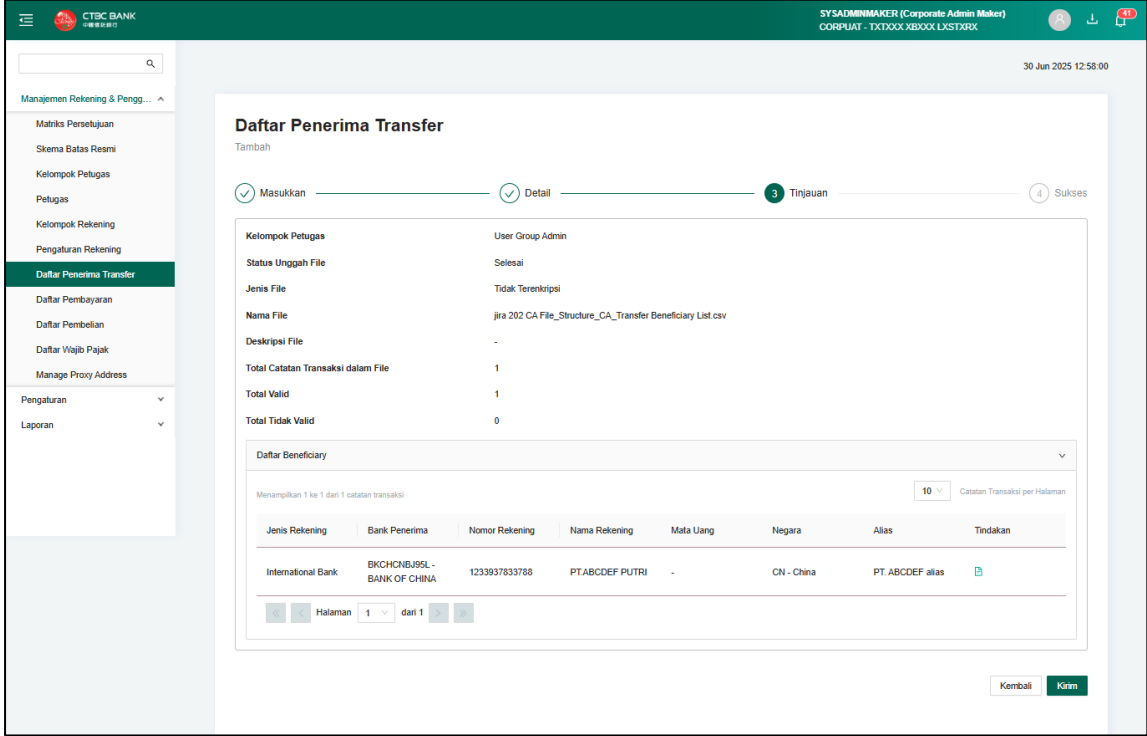
3. Select **Enter = Upload (Required)**.
4. Select the **Officer Group (Required)**.
5. Enter the **File Upload (Required)**.
6. Enter a **File Description (Optional)**.
7. Click the **Upload** button. The uploaded file will appear in the **File Upload List**.
8. Click the **Currency** button to refresh the File Upload Process.
9. Click the **File Name** link. The **Add Transfer Recipient Details** page will appear.



10. The following buttons will appear on the **Transfer Recipient Details** page:
 - a. **Back** button to return to the previous page.
 - b. **Cancel Transaction** button to cancel the transaction.
 - c. **Download** File button to download the file.

d. **Confirm** button to continue the upload process.

11. Click the **Confirm** button. The **Add Transfer Recipient Confirmation** page will appear.



Daftar Penerima Transfer
 Tambah

Progress: 1. Masukkan (✓) 2. Detail (✓) 3. Tinjauan (3) 4. Sukses (4)

Kelompok Petugas: User Group Admin
 Status Unggah File: Selesai
 Jenis File: Tidak Terenkripsi
 Nama File: jira 202 CA File_Structure_CA_Transfer Beneficiary List.csv
 Deskripsi File: -
 Total Catatan Transaksi dalam File: 1
 Total Valid: 1
 Total Tidak Valid: 0

Daftar Beneficiary

Menampilkan 1 ke 1 dari 1 catatan transaksi

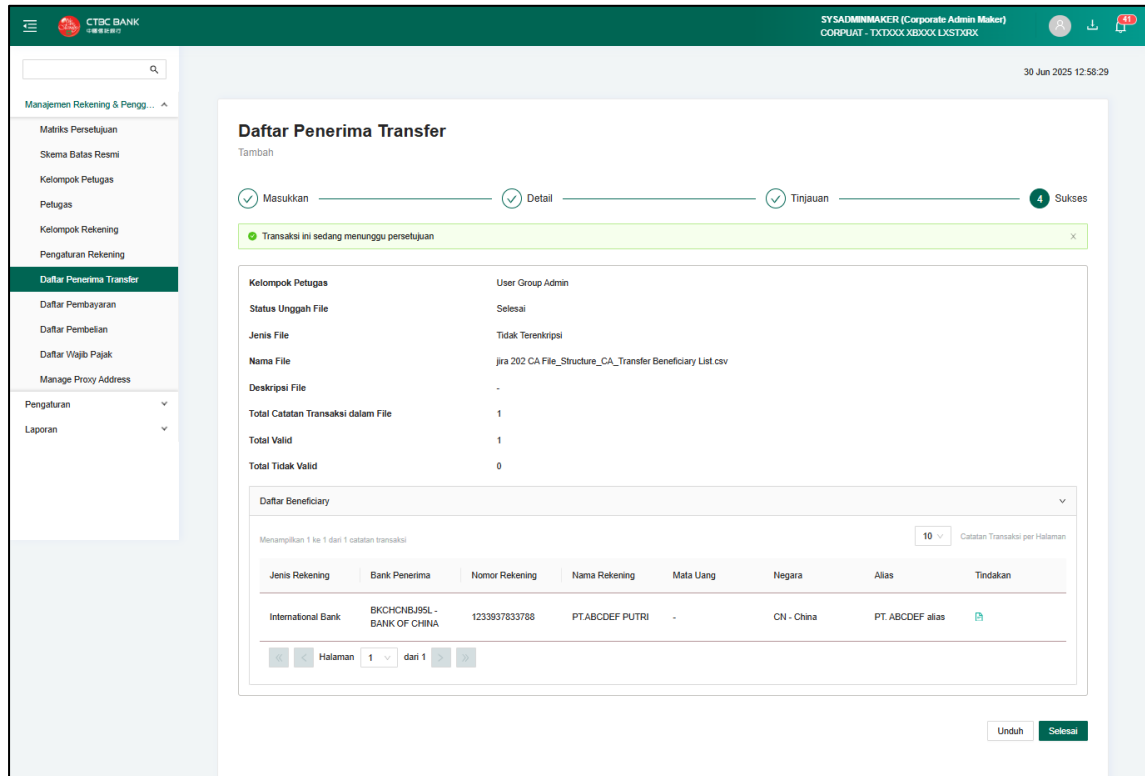
Jenis Rekening	Bank Penerima	Nomor Rekening	Nama Rekening	Mata Uang	Negara	Alias	Tindakan
International Bank	BKCHCNBJ95L - BANK OF CHINA	1233937833788	PT.ABCDEF PUTRI	-	CN - China	PT.ABCDEF alias	

Halaman 1 dari 1

Kembali Kirim

12. Click the **Back** button to return to the previous page or click the **Submit** button to continue the process.

13. Click the **Submit** button. The **Add Transfer Recipient List Results** page will appear with the message "**This transaction is pending approval.**".

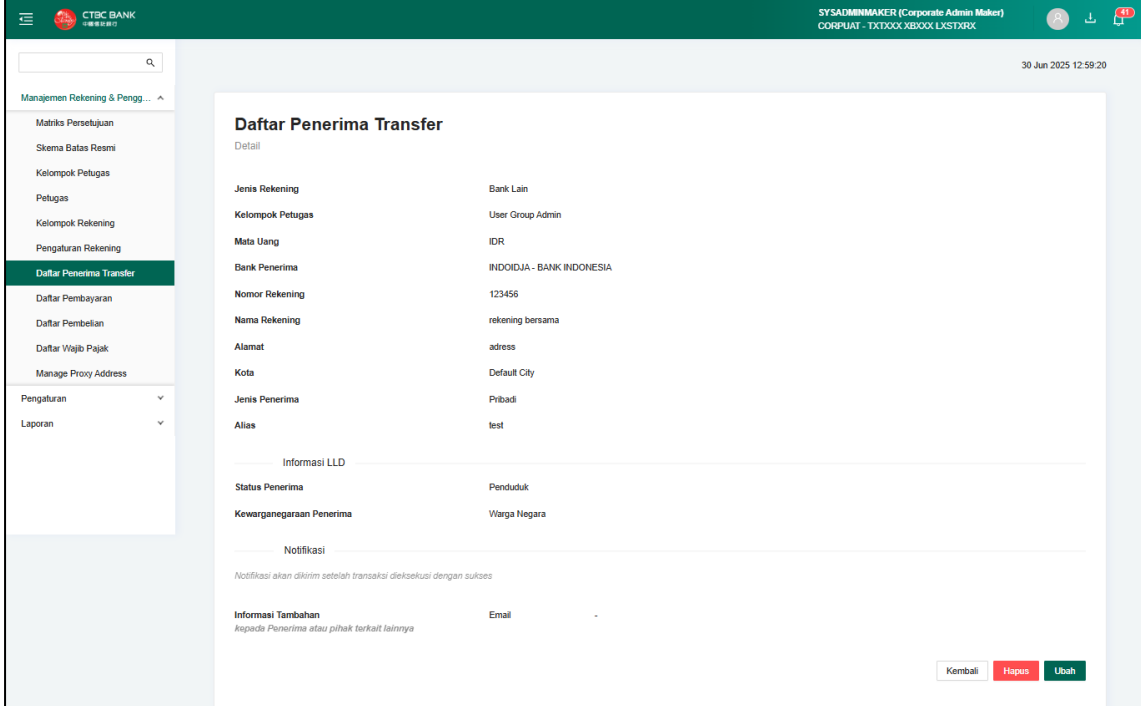


- Click the **Download** button to download the page or click the **Done** button to return to the **Transfer Recipient List Search** page.

1.3 Edit

Here are the steps to edit the **Transfer Recipient List** in the **Account & User Management** menu:

- Go to the **Transfer Recipient List Details** page. The **Transfer Recipient List Details** page will be displayed.



Daftar Penerima Transfer
Detail

Jenis Rekening	Bank Lain
Kelompok Petugas	User Group Admin
Mata Uang	IDR
Bank Penerima	INDOIJIA - BANK INDONESIA
Nomor Rekening	123456
Nama Rekening	rekening bersama
Alamat	adress
Kota	Default City
Jenis Penerima	Pribadi
Alias	test

Informasi LLD

Status Penerima	Penduduk
Kewarganegaraan Penerima	Warga Negara

Notifikasi

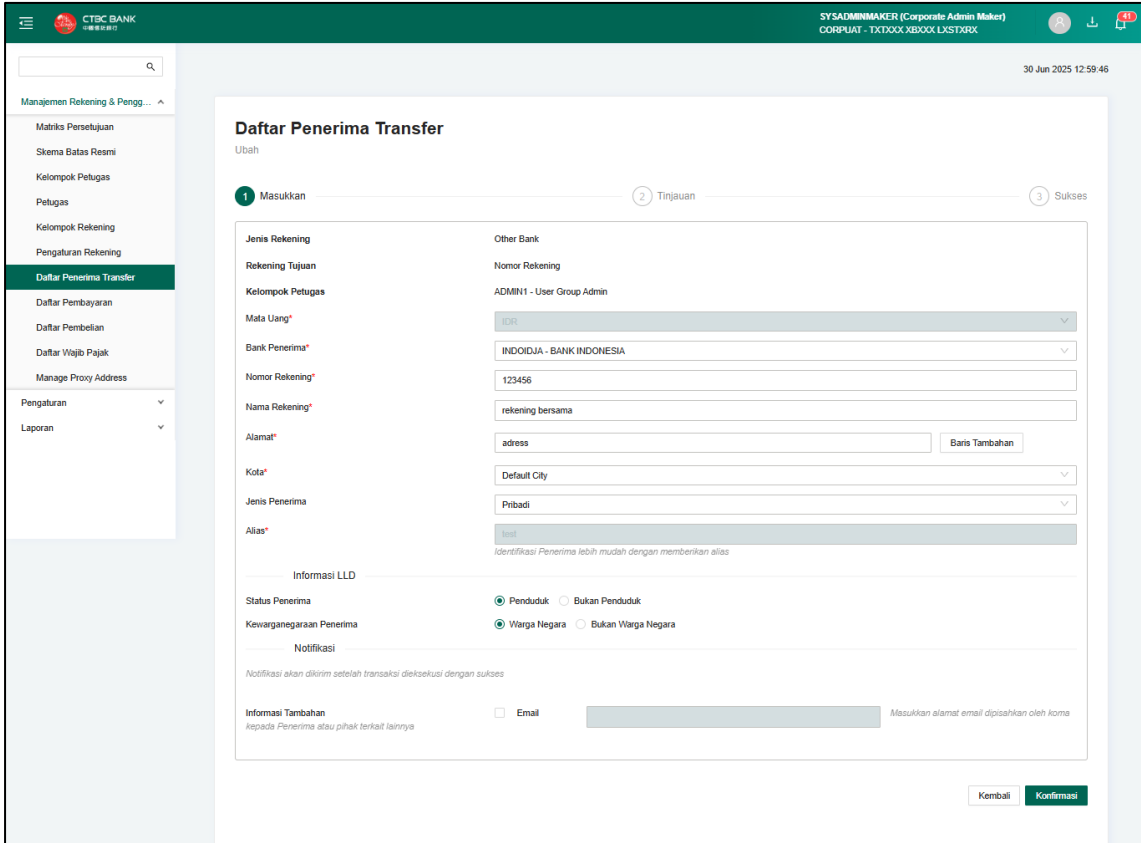
Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses

Informasi Tambahan
kepada Penerima atau pihak terkait lainnya

Email

Kembali Hapus Ubah

- Click the **Change** button. The **Change Transfer Recipient List** page will appear.



Daftar Penerima Transfer
Ubah

1 Masukkan 2 Tinjauan 3 Sukses

Jenis Rekening	Other Bank
Rekening Tujuan	Nomor Rekening
Kelompok Petugas	ADMIN1 - User Group Admin
Mata Uang*	IDR
Bank Penerima*	INDOIJIA - BANK INDONESIA
Nomor Rekening*	123456
Nama Rekening*	rekening bersama
Alamat*	adress
Kota*	Default City
Jenis Penerima	Pribadi
Alias*	test

Identifikasi Penerima lebih mudah dengan memberikan alias

Informasi LLD

Status Penerima	☒ Penduduk ☐ Bukan Penduduk
Kewarganegaraan Penerima	☒ Warga Negara ☐ Bukan Warga Negara

Notifikasi

Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses

Informasi Tambahan
kepada Penerima atau pihak terkait lainnya

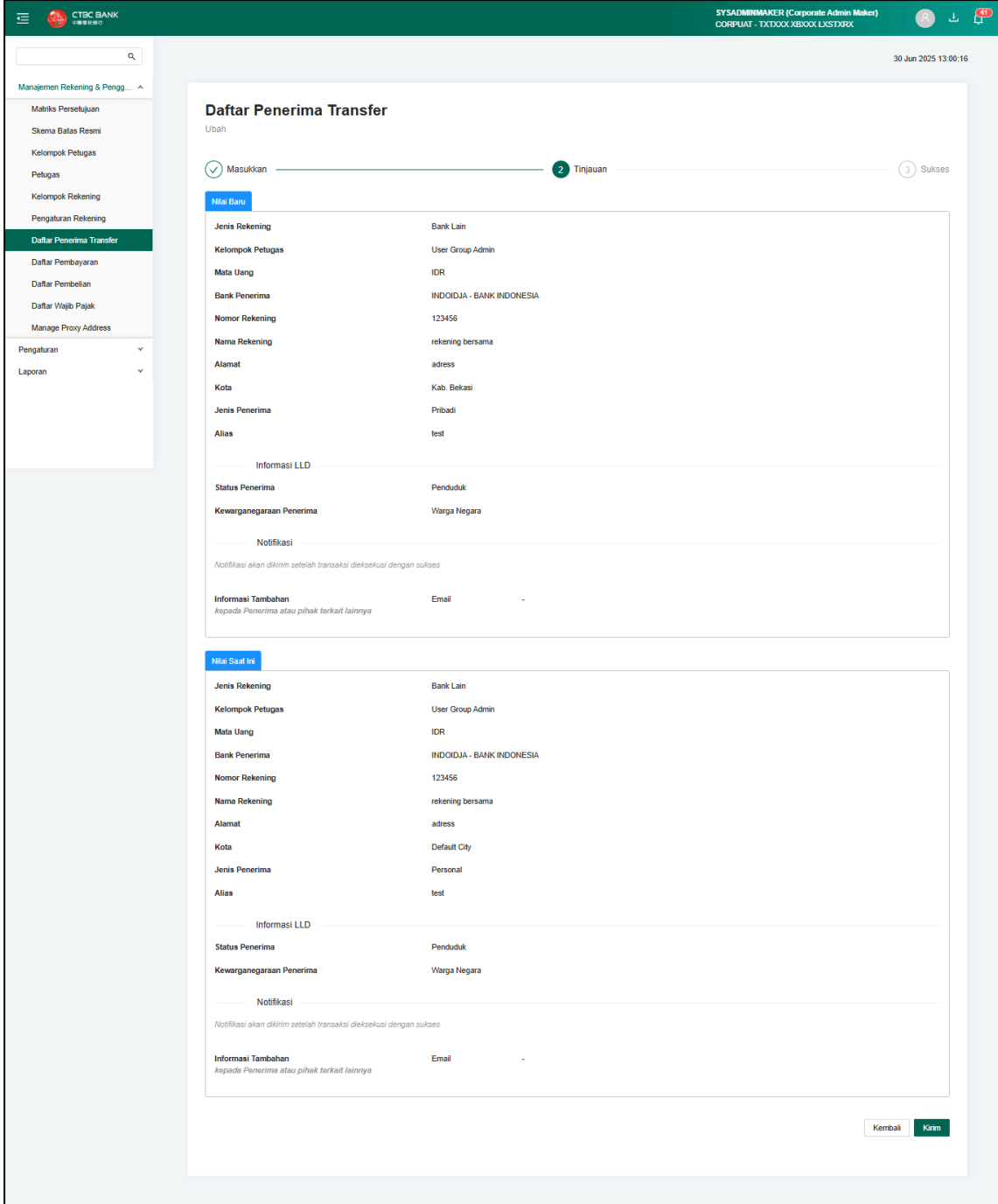
☐ Email

Masukkan alamat email dipisahkan oleh koma

Kembali Konfirmasi

- Make any necessary changes.
- Click the **Back** button to return to the previous page or click the **Confirm** button to continue the process.

- Click the **Confirm** button. The **Confirm Change Transfer Recipient List** page will appear.



Daftar Penerima Transfer
Ubah

1 Masukkan 2 Tinjauan 3 Sukses

Masukkan

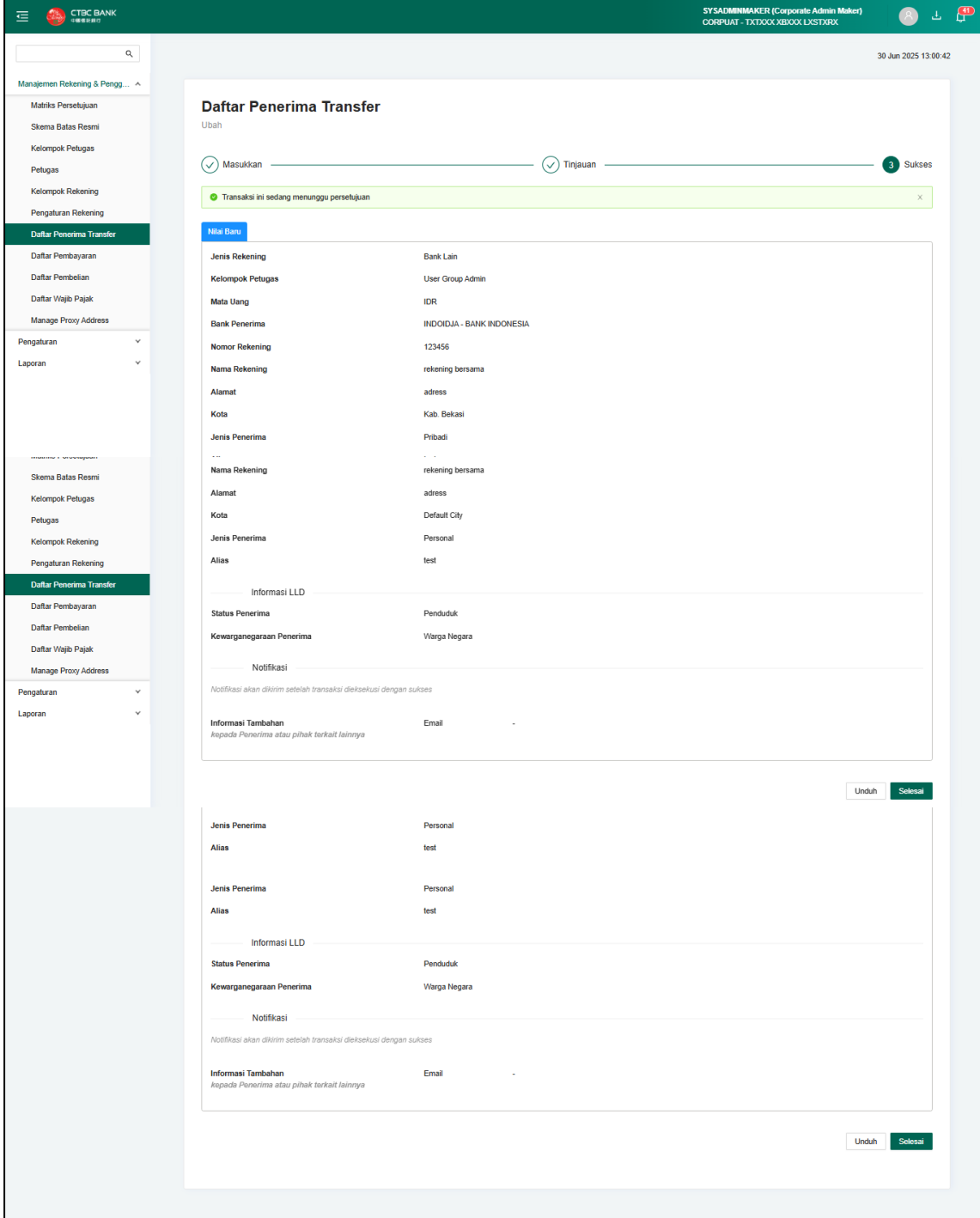
Jenis Rekening	Bank Lain
Kelompok Petugas	User Group Admin
Mata Uang	IDR
Bank Penerima	INDOIJIA - BANK INDONESIA
Nomor Rekening	123456
Nama Rekening	rekening bersama
Alamat	adress
Kota	Kab. Bekasi
Jenis Penerima	Pribadi
Alias	test
Informasi LLD	
Status Penerima	Penduduk
Kewarganegaraan Penerima	Warga Negara
Notifikasi	
Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses	
Informasi Tambahan	Email
Kepada Penerima atau pihak terkait lainnya	

Masukkan

Jenis Rekening	Bank Lain
Kelompok Petugas	User Group Admin
Mata Uang	IDR
Bank Penerima	INDOIJIA - BANK INDONESIA
Nomor Rekening	123456
Nama Rekening	rekening bersama
Alamat	adress
Kota	Default City
Jenis Penerima	Personal
Alias	test
Informasi LLD	
Status Penerima	Penduduk
Kewarganegaraan Penerima	Warga Negara
Notifikasi	
Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses	
Informasi Tambahan	Email
Kepada Penerima atau pihak terkait lainnya	

Kembali Kirim

- Click the **Back** button to return to the previous page or click the **Submit** button to continue the process.
- Click the **Submit** button. The **Change Transfer Recipient List Results** page will appear with the message "**This transaction is pending approval.**".



Daftar Penerima Transfer
Ubah

✓ Masukkan ————— ✓ Tinjauan ————— 3 Sukses

● Transaksi ini sedang menunggu persetujuan

Nilai Baru

Jenis Rekening	Bank Lain
Kelompok Petugas	User Group Admin
Mata Uang	IDR
Bank Penerima	INDOIJIA - BANK INDONESIA
Nomor Rekening	123456
Nama Rekening	rekening bersama
Alamat	adress
Kota	Kab. Bekasi
Jenis Penerima	Pribadi
...	...
Nama Rekening	rekening bersama
Alamat	adress
Kota	Default City
Jenis Penerima	Personal
Alias	test

Informasi LLD

Status Penerima	Penduduk
Kewarganegaraan Penerima	Warga Negara

Notifikasi

Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses

Informasi Tambahan
Kepada Penerima atau pihak terkait lainnya

Email	-
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Unduh Selesai

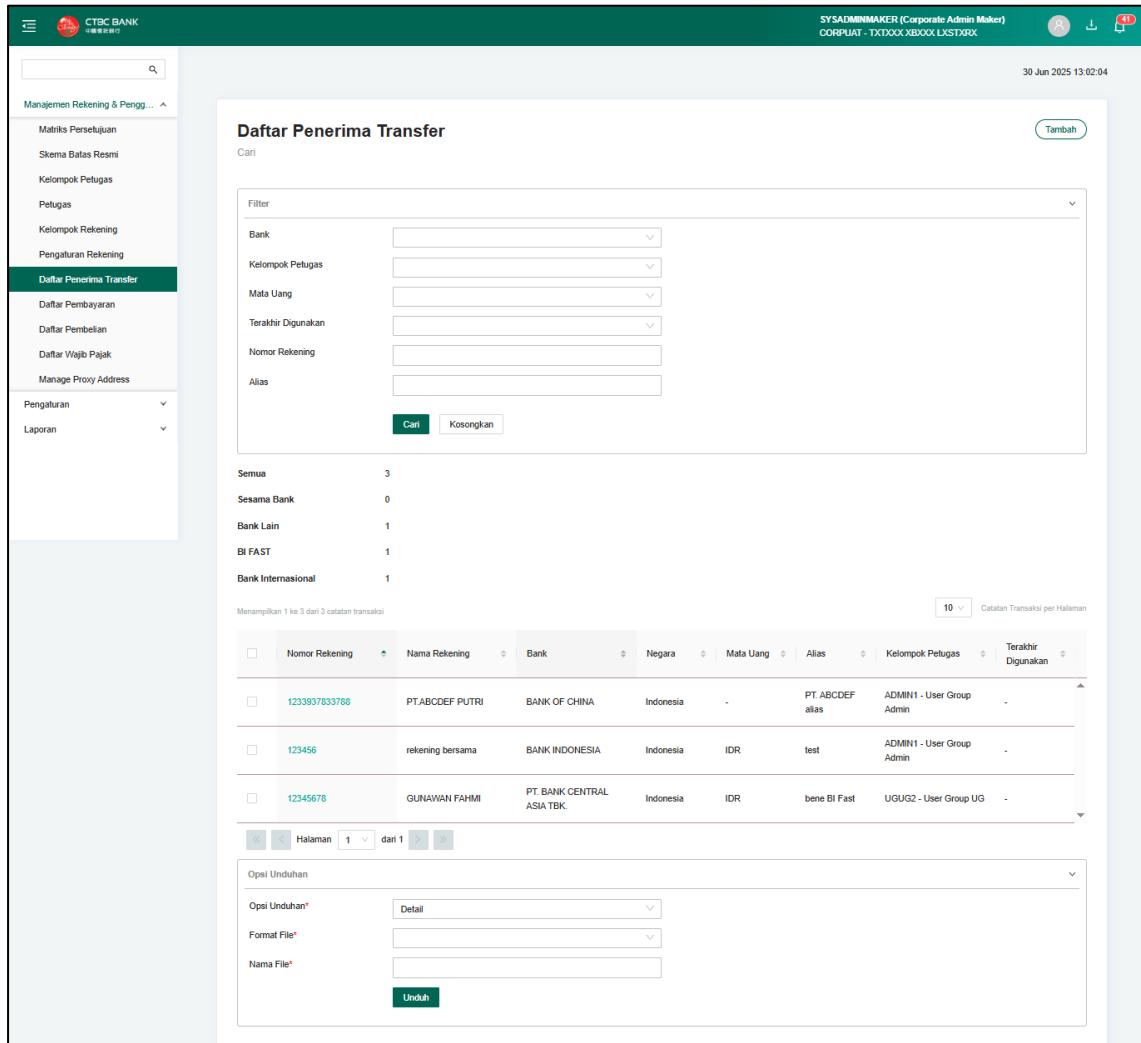
- Click the **Download** button to download the page or click the **Done** button to return to the **Transfer Recipient List Search** page.

1.4 Delete

1.4.1 Delete from List

Here are the steps to remove a **Transfer Recipient from the list** in the **Account & User Management** menu:

1. From the **Prime Cash** main menu, click **Account & User Management**, then click **Transfer Recipient List**. The **Transfer Recipient List Search** page will be displayed.



Daftar Penerima Transfer
Cari

Filter

Bank:

Kelompok Petugas:

Mata Uang:

Terakhir Digunakan:

Nomor Rekening:

Alias:

Semua: 3

Sesama Bank: 0

Bank Lain: 1

BI FAST: 1

Bank Internasional: 1

Menampilkan 1 ke 3 dari 3 catatan transaksi

☐	Nomor Rekening	Nama Rekening	Bank	Negara	Mata Uang	Alias	Kelompok Petugas	Terakhir Digunakan
☐	1233937833788	PT.ABCDEF PUTRI	BANK OF CHINA	Indonesia	-	PT.ABCDEF alias	ADMIN1 - User Group Admin	-
☐	123456	rekening bersama	BANK INDONESIA	Indonesia	IDR	test	ADMIN1 - User Group Admin	-
☐	12345678	GUNAWAN FAHM	PT. BANK CENTRAL ASIA TBK.	Indonesia	IDR	bene BI Fast	UGUG2 - User Group UG	-

Halaman 1 dari 1

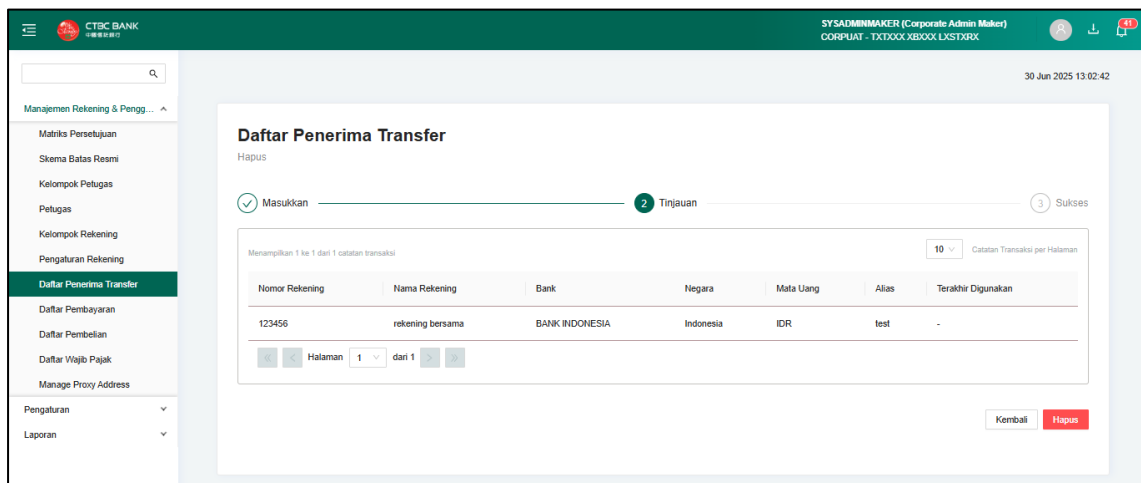
Opsi Unduhan

Opsi Unduhan*:

Format File*:

Nama File*:

2. Check the list and then click the **Delete** button. The **Delete Transfer Recipient List Confirmation** page will appear.



Daftar Penerima Transfer
Hapus

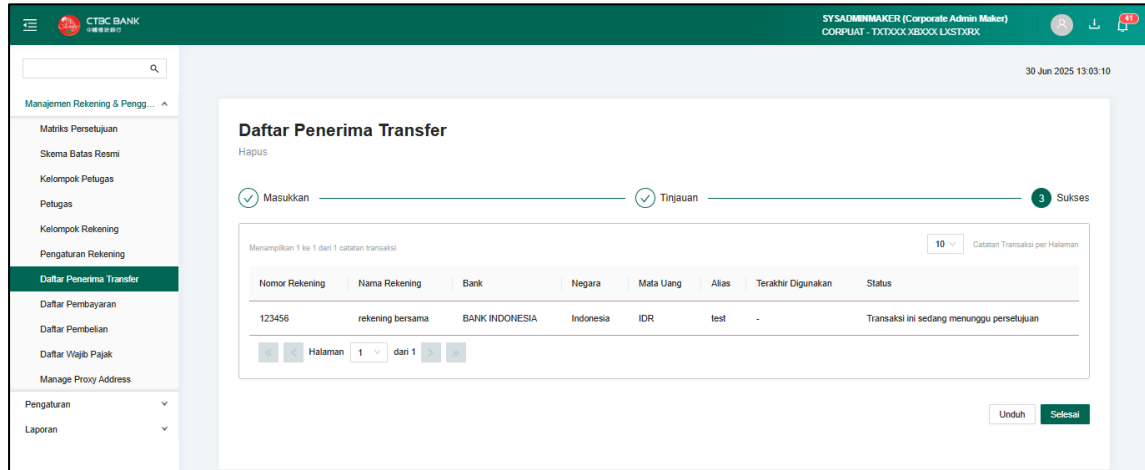
✓ Masukkan ————— 2 Tinjauan ————— 3 Sukses

Menampilkan 1 ke 1 dari 1 catatan transaksi

Nomor Rekening	Nama Rekening	Bank	Negara	Mata Uang	Alias	Terakhir Digunakan
123456	rekening bersama	BANK INDONESIA	Indonesia	IDR	test	-

Halaman 1 dari 1

- Click the **Back** button to return to the previous page or click the **Delete** button to continue the process.
- Click the **Delete** button. The **Delete Transfer List Results** page will appear with the message "**This transaction is pending approval.**".

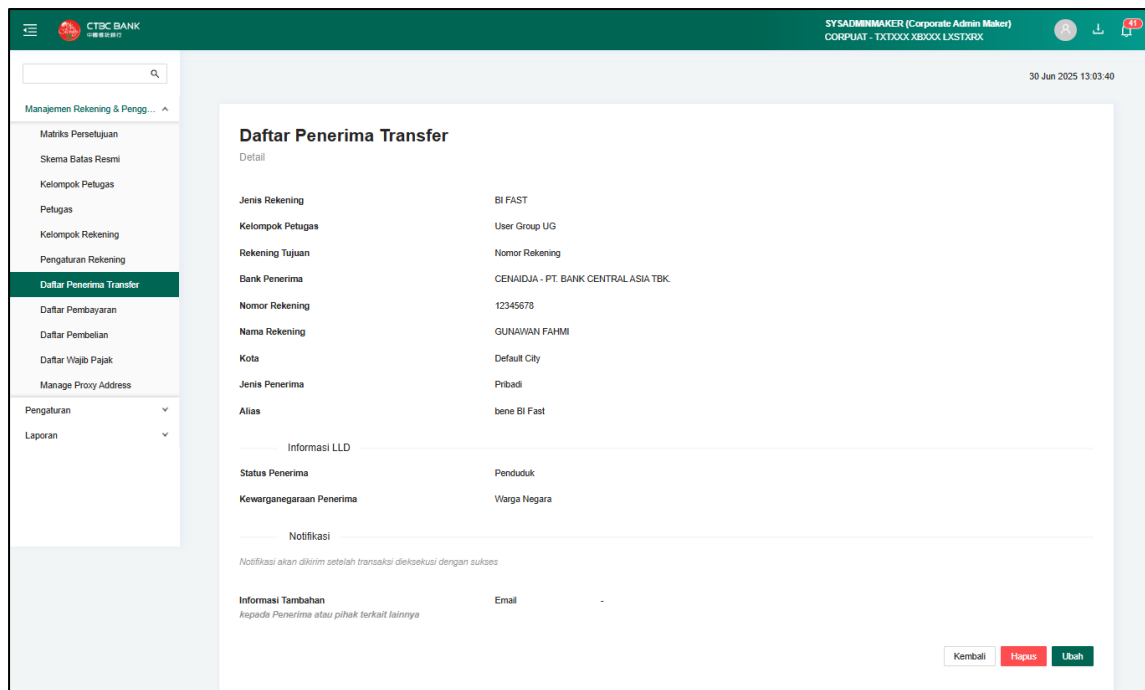


- Click the **Download** button to download the page or click the **Done** button to return to the **Transfer Recipient List Search** page.

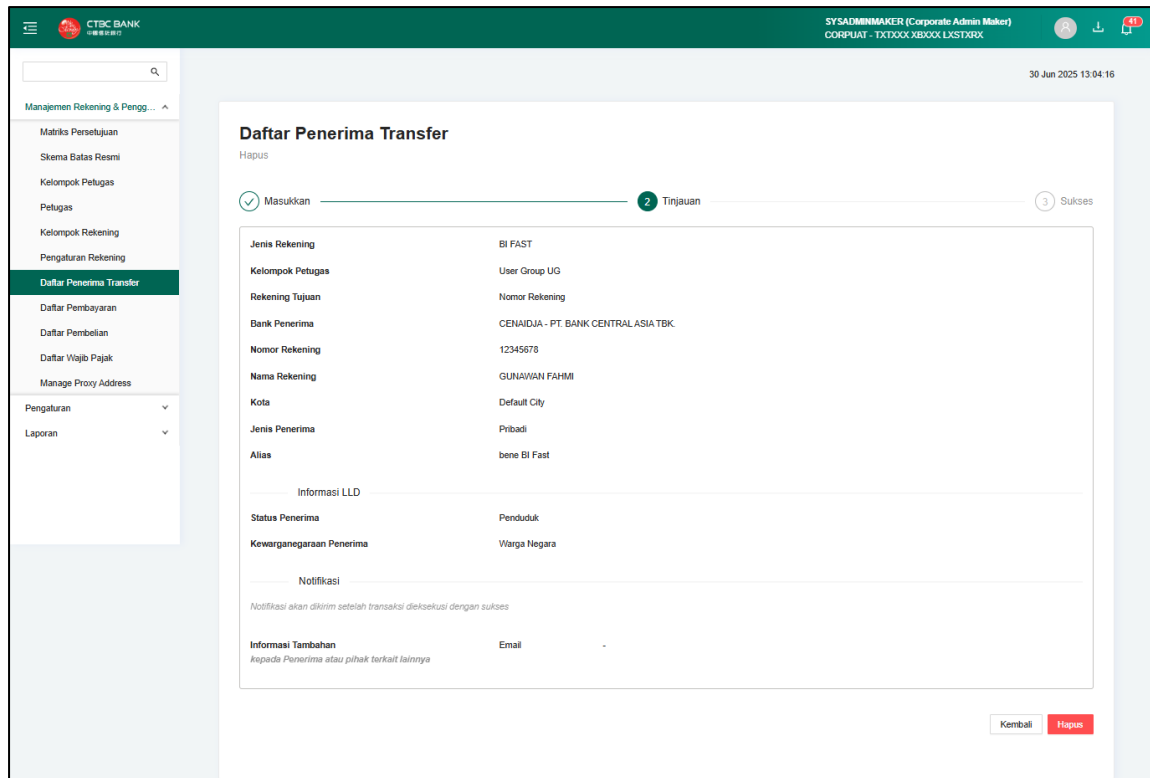
1.4.2 Delete from Detail

Here are the steps to remove a **Transfer Recipient** from the details in the **Account & User Management** menu:

- Go to the **Transfer Recipient List Details** page. The **Transfer Recipient List Details** page will be displayed.



- Click the **Delete** button. The **Delete Transfer Recipient List Confirmation** page will appear.



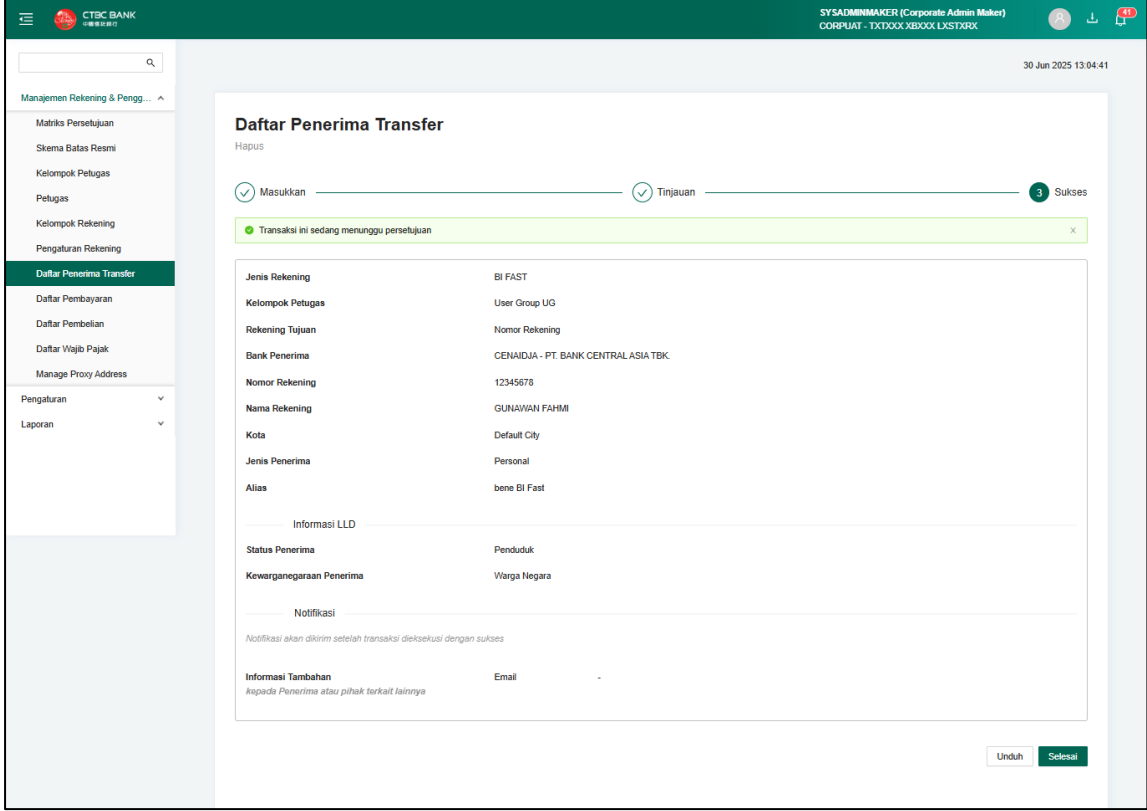
Daftar Penerima Transfer
Hapus

1 ☒ Masukkan 2 ☒ Tinjauan 3 ☐ Sukses

Jenis Rekening	BI FAST
Kelompok Petugas	User Group UG
Rekening Tujuan	Nomor Rekening
Bank Penerima	CENAIJJA - PT. BANK CENTRAL ASIA TBK.
Nomor Rekening	12345678
Nama Rekening	GUNAWAN FAHMI
Kota	Default City
Jenis Penerima	Pribadi
Alias	bene BI Fast
Informasi LLD	
Status Penerima	Penduduk
Kewarganegaraan Penerima	Warga Negara
Notifikasi	
Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses	
Informasi Tambahan	Email -
Kepada Penerima atau pihak terkait lainnya	

Kembali Hapus

- Click the **Back** button to return to the previous page or click the **Delete** button to continue the process.
- Click the **Delete** button. The **Delete Transfer List Results** page will appear with the message "**This transaction is pending approval.**".



Daftar Penerima Transfer
Hapus

✓ Masukkan ————— ✓ Tinjauan ————— 3 Sukses

✓ Transaksi ini sedang menunggu persetujuan

Jenis Rekening	BI FAST
Kelompok Petugas	User Group UG
Rekening Tujuan	Nomor Rekening
Bank Penerima	CENAIJIA - PT. BANK CENTRAL ASIA TBK
Nomor Rekening	12345678
Nama Rekening	GUNAWAN FAHMI
Kota	Default City
Jenis Penerima	Personal
Alias	bene BI Fast

Informasi LLD

Status Penerima	Penduduk
Kewarganegaraan Penerima	Warga Negara

Notifikasi

Notifikasi akan dikirim setelah transaksi dieksekusi dengan sukses

Informasi Tambahan

Kepada Penerima atau pihak terkait lainnya	Email	-
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Unduh Selesai

- Click the **Download** button to download the page or click the **Finish** button to return to the **Transfer Recipient List Search** page.