

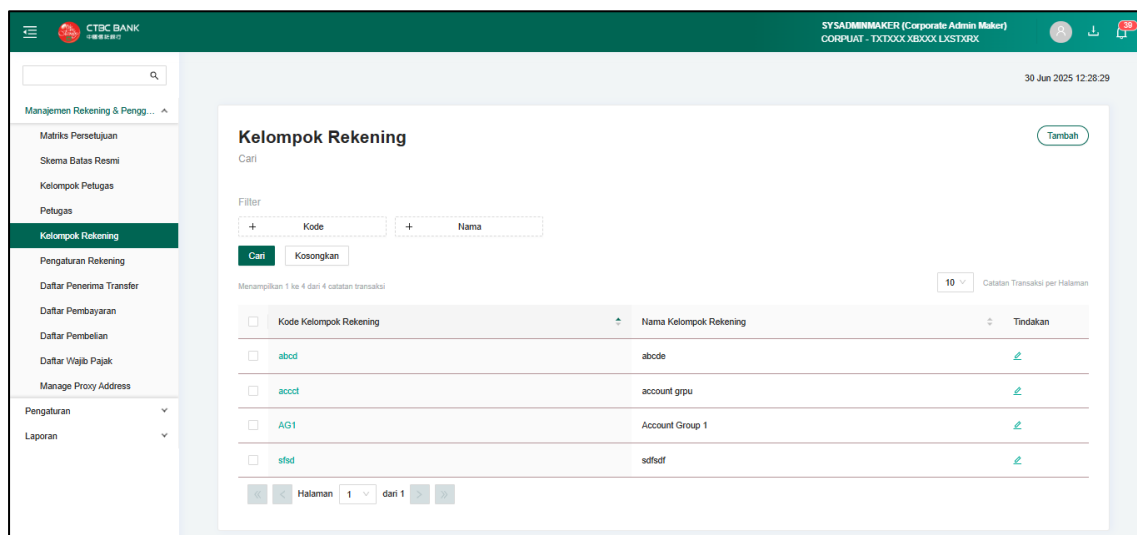
1. Account Groups

This menu is used to determine the list of accounts accessible to company officers. Groups are attached to a specific Officer Group. Therefore, officers within that Officer Group can only use the accounts listed within that Account Group. Account Groups also manage products to determine which accounts can be used for which products, so not all accounts can be used for all transactions. The system will validate the Account Groups of the logged-in company officer and the product access granted to each account. For example, if an account is only granted for In-Bank Transfers, that account cannot be used for purchases.

1.1 Search and View

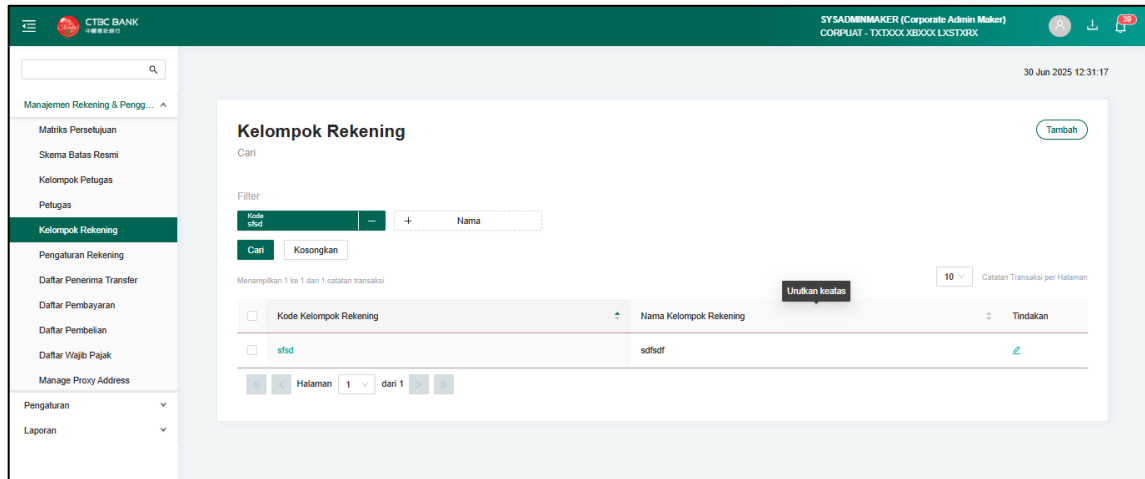
Here are the steps to search and view **Account Group** details in the **Account & User Management** menu:

1. From the **Prime Cash** main menu, click **Account & User Management**, then click **Account Groups**. The **Account Group Search** page will be displayed.

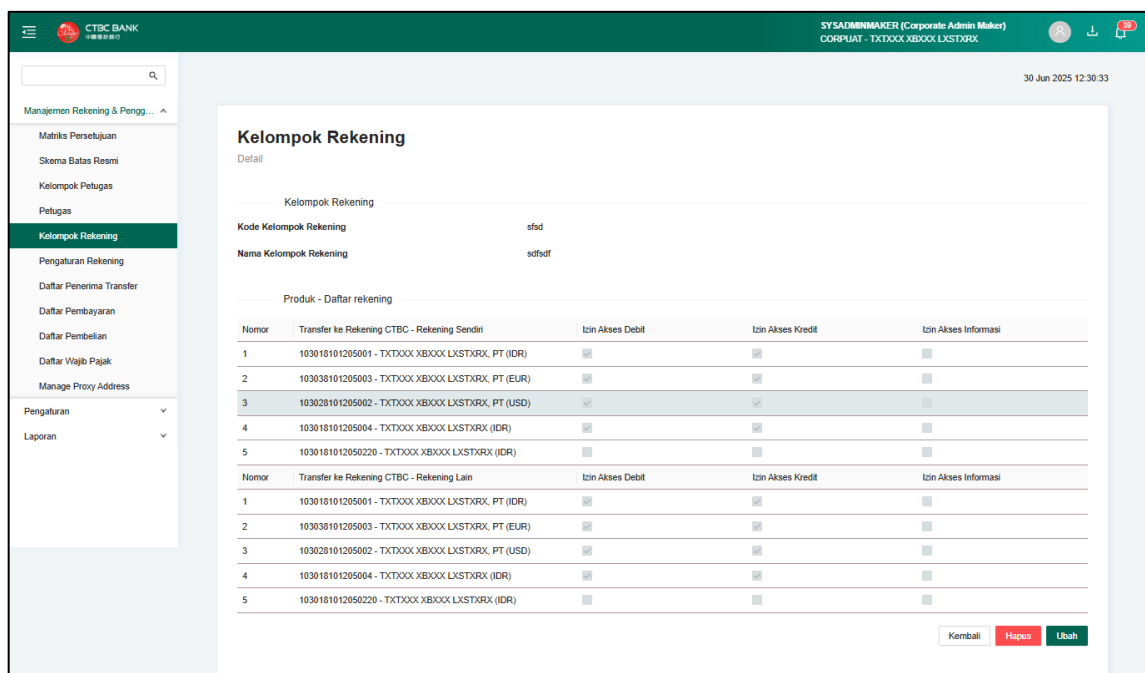


The screenshot shows the 'Kelompok Rekening' (Account Group) search page. The page has a sidebar menu on the left with options like 'Manajemen Rekening & Pengg...', 'Matriks Persetujuan', 'Skema Batas Resmi', 'Kelompok Petugas', 'Petugas', 'Kelompok Rekening' (selected), 'Pengaturan Rekening', 'Daftar Penerima Transfer', 'Daftar Pembayaran', 'Daftar Pembelian', 'Daftar Wajib Pajak', 'Manage Proxy Address', 'Pengaturan', and 'Laporan'. The main content area has a search bar with 'Cari' and 'Kosongkan' buttons. Below the search bar is a table with columns: 'Kode Kelompok Rekening', 'Nama Kelompok Rekening', and 'Tindakan'. The table contains four rows of data: 'abcd', 'accd', 'AG1', and 'sfdd'. The 'Tindakan' column has a green pencil icon for each row. At the bottom of the table, there is a pagination bar showing 'Halaman 1 dari 1'.

2. Enter the **Code** or
3. Enter the **Name**,
4. Click the **Search** button. The specific **Account Group** will be displayed.



- Click the **Code** link. The **Account Group Details** page will be displayed.

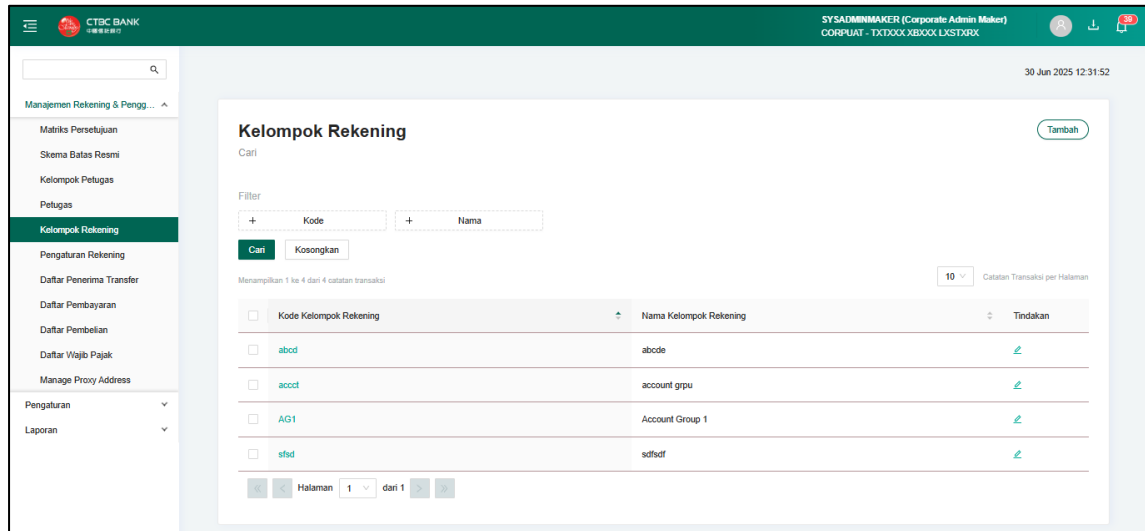


- The following buttons will appear on the **Account Group Details** page:
 - Edit** button: To change the **Account Group** details.
 - Delete** button: To delete the **Account Group**.
 - Back** button: To navigate back to the **Account Group Search** page.

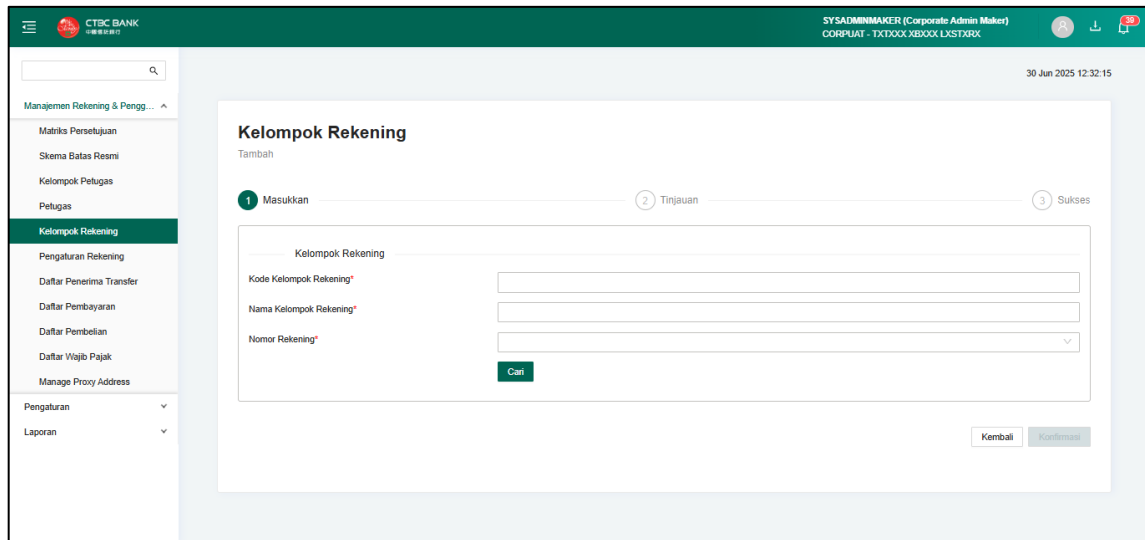
1.2 Add

Here are the steps to add an **Account Group** to the **Account & User Management** menu:

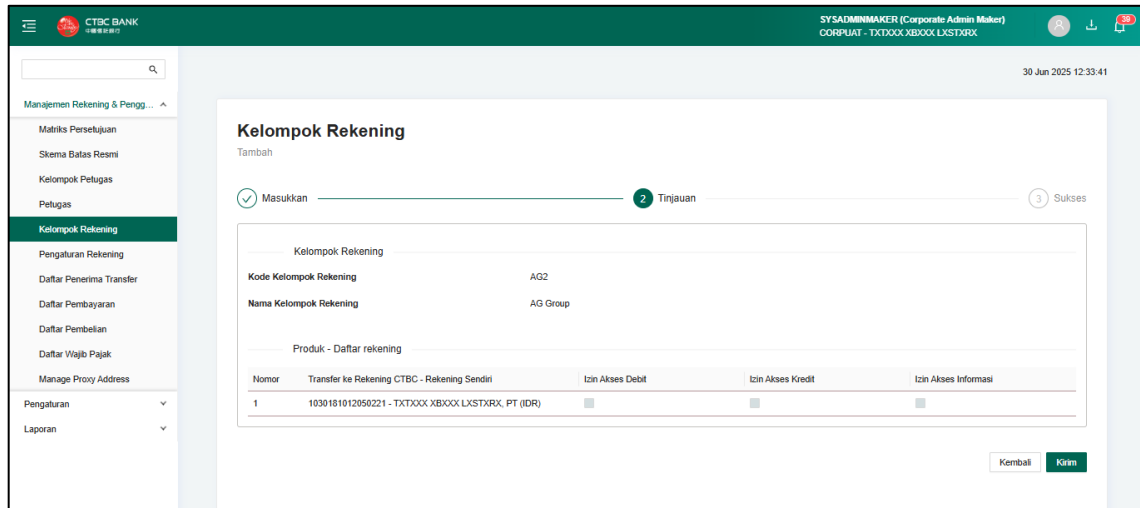
- From the **Prime Cash** main menu, click **Account & User Management**, then click **Account Group**. The **Account Group Search** page will appear.



2. Click the **Add** button. The **Add Account Group** page will appear.

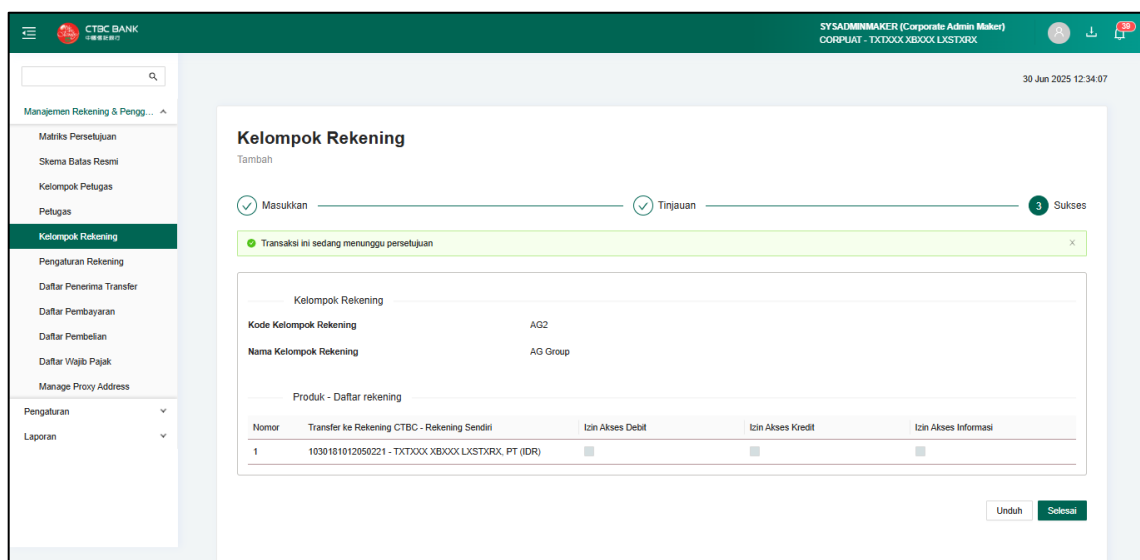


3. Enter the **Account Group Code (Required)**.
4. Enter the **Account Group Name (Required)**.
5. Enter the **Account Number (Required)** then click the **Search** button. The **Account List** and **Product List** will be displayed.
6. Check the **Account List** and **Product List** boxes.
7. Click the **Add to List** button.
8. Click the **Confirm** button. The **Add Account Group Confirmation** page will be displayed.



9. Click the **Back** button to return to the previous page or click the **Submit** button to continue the process.

10. Click the **Submit** button. The **Add Account Group Results** page will appear with the message "**This transaction is pending approval.**".



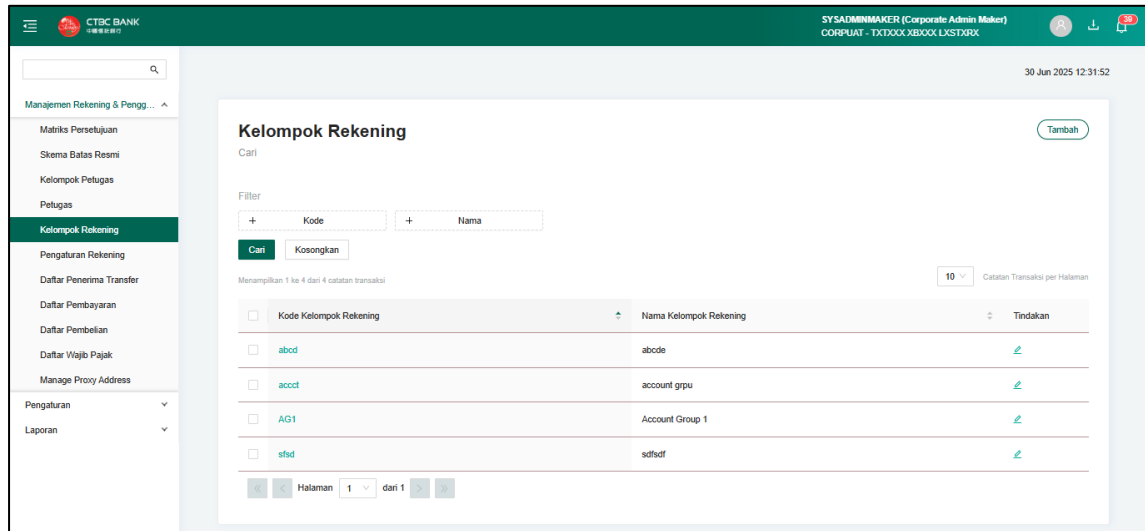
11. Click the **Download** button to download the page or click the **Done** button to return to the **Account Group Search** page.

1.3 Edit

1.3.1 Edit from List

Here are the steps to change an **Account Group** from the list in the **Account & User Management** menu:

1. Go to the **Account Group List** page. The **Account Group List** page will be displayed.



2. Click the **Edit** icon on the record you want to change. The **Edit Account Group** page will appear.

CTBC BANK

Taipei Branch

SYSADMIN/MAKER [Corporate Admin Maker]
CORP/UAU - TXDXXX XBXXX LXSTXRX

30 Jun 2025 12:35:38

Manajemen Rekening & Pengg... ^

Matriks Persebaran

Skema Batas Resmi

Kelompok Pelugas

Pelugas

Kelompok Rekening

Pengaturan Rekening

Daftar Penerima Transfer

Daftar Pembayaran

Daftar Pembelian

Daftar Wajib Pajak

Manage Proxy Address

Pengaturan

Laporan

Kelompok Rekening

Ubah

1 Masukikan

2 Tinjauan

3 Sukses

Kelompok Rekening

Kode Kelompok RekeningAG2

Nama Kelompok Rekening*AG Group

Nomor Rekening*

Cari

Daftar Rekening

Menampilkan 1 ke 10 dari 14 catatan transaksi

10 Catatan Transaksi per Halaman

☐ Nomor Rekening	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
☐ 104028101263002 - WALLSX PLXTXC TXCXXXLXGY XXXXXXSXX PT (USD)	☒	☒	☒
☐ 1030181012050221 - TXTXXX XBXXX LXSTXRX PT (IDR)	☐	☐	☒
☐ 1030181012050222 - TXTXXX XBXXX LXSTXRX PT (IDR)	☐	☐	☒
☐ 1030181012050223 - TXTXXX XBXXX LXSTXRX PT (IDR)	☐	☐	☒
☐ 102018101078001 - TRXXX MXRXTXM PRXTDMX PT (IDR)	☒	☒	☒
☐ 103018101205001 - TXTXXX XBXXX LXSTXRX PT (IDR)	☒	☒	☒
☐ 103038101205003 - TXTXXX XBXXX LXSTXRX PT (EUR)	☒	☒	☒
☐ 103028101205002 - TXTXXX XBXXX LXSTXRX PT (USD)	☒	☒	☒
☐ 103018101205004 - TXTXXX XBXXX LXSTXRX (IDR)	☒	☒	☒
☐ 1030181012050225 - TXTXXX XBXXX LXSTXRX PT (IDR)	☐	☐	☒

<< Halaman 1 dari 2 >>

Daftar Produk

☐ Produk

☐ Transfer ke Rekening CTBC - Rekening Sendiri

☐ Transfer ke Rekening CTBC - Rekening Lain

☐ Transfer SKN

☐ Transfer RTGS

☐ Transfer Domestik Online

☐ Transfer BI Fast

☐ Transfer Internasional

☐ Pencairan Sesama Bank

Tambah Ke Daftar

Produk - Daftar rekening

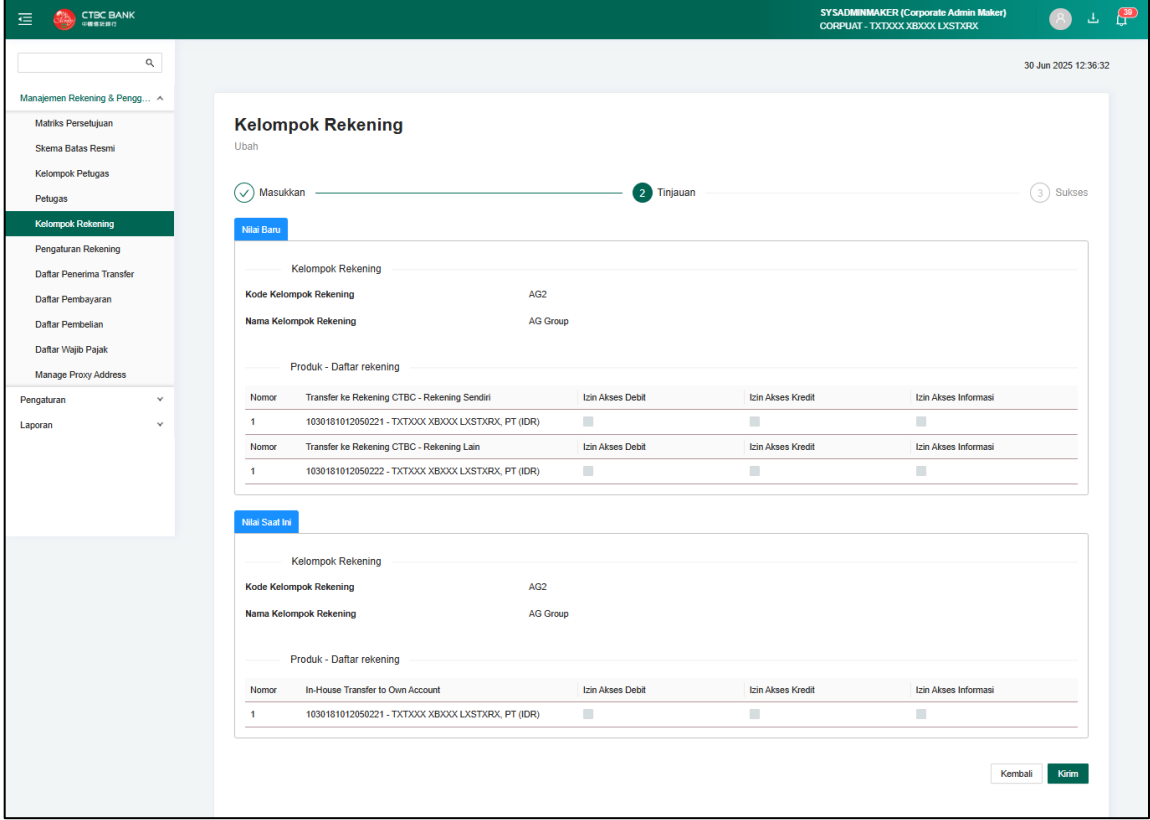
☒ Transfer ke Rekening CTBC - Rekening Sendiri	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
☒ 1030181012050221 - TXTXXX XBXXX LXSTXRX PT (IDR)	☐	☐	☐

Hapus

Kembali

Konfirmasi

3. Make any necessary changes.
4. Click the **Back** button to return to the previous page or click the **Confirm** button to continue the process.
5. Click the **Confirm** button. The **Account Group Change Confirmation** page will appear.



Kelompok Rekening
Ubah

✓ Masukkan ————— 2 Tinjauan ————— 3 Sukses

Nilai Baru

Kelompok Rekening

Kode Kelompok Rekening AG2

Nama Kelompok Rekening AG Group

Produk - Daftar rekening

Nomor	Transfer ke Rekening CTBC - Rekening Sendiri	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	1030181012050221 - TXXXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐
1	Transfer ke Rekening CTBC - Rekening Lain	☐	☐	☐
1	1030181012050222 - TXXXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐

Nilai Saat Ini

Kelompok Rekening

Kode Kelompok Rekening AG2

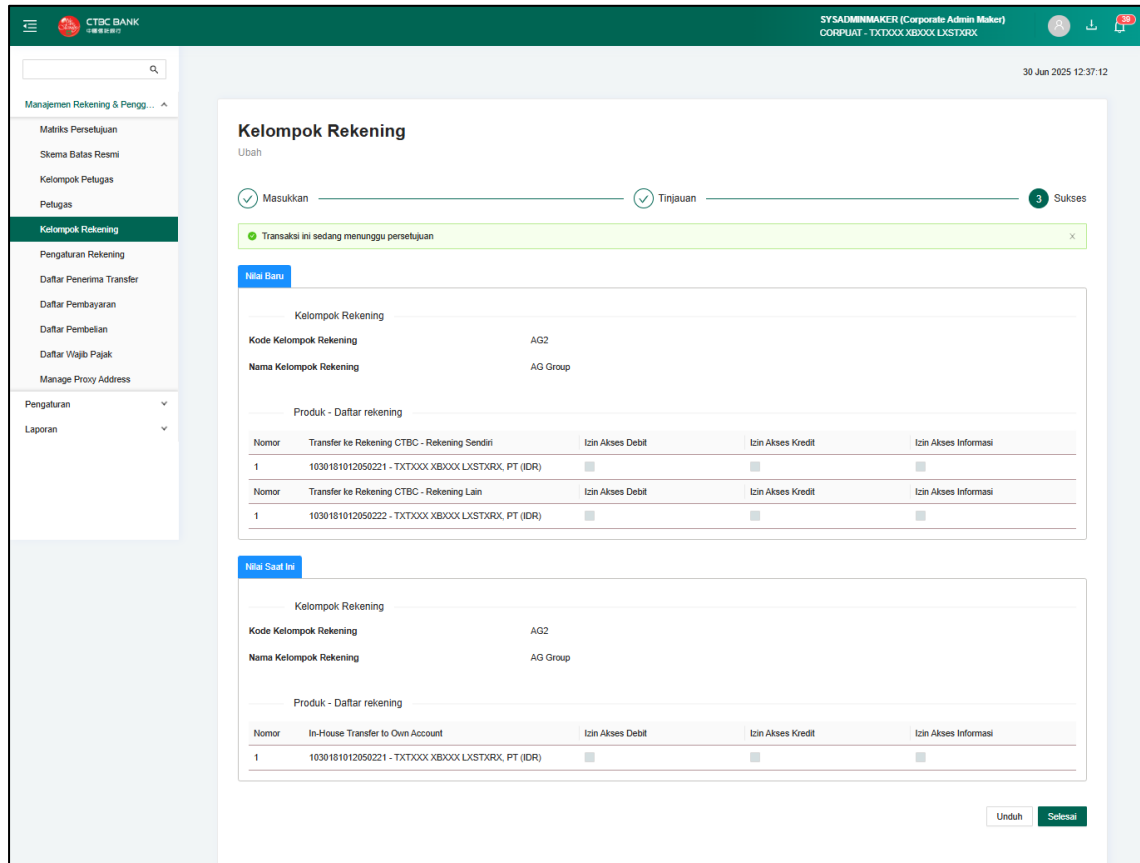
Nama Kelompok Rekening AG Group

Produk - Daftar rekening

Nomor	In-House Transfer to Own Account	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	1030181012050221 - TXXXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐

Kembali Kirim

- Click the **Back** button to return to the previous page or click the **Submit** button to continue the process.
- Click the **Submit** button. The **Change Account Group** Results page will appear with the message "**This transaction is pending approval.**"



Kelompok Rekening
Ubah

✓ Masukkan — Tinjauan — 3 Sukses

Transaksi ini sedang menunggu persetujuan

Nilai Baru

Kelompok Rekening

Kode Kelompok Rekening: AG2

Nama Kelompok Rekening: AG Group

Produk - Daftar rekening

Nomor	Transfer ke Rekening CTBC - Rekening Sendiri	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	1030181012050221 - TKTXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐

Nomor	Transfer ke Rekening CTBC - Rekening Lain	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	1030181012050222 - TKTXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐

Nilai Saat Ini

Kelompok Rekening

Kode Kelompok Rekening: AG2

Nama Kelompok Rekening: AG Group

Produk - Daftar rekening

Nomor	In-House Transfer to Own Account	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	1030181012050221 - TKTXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐

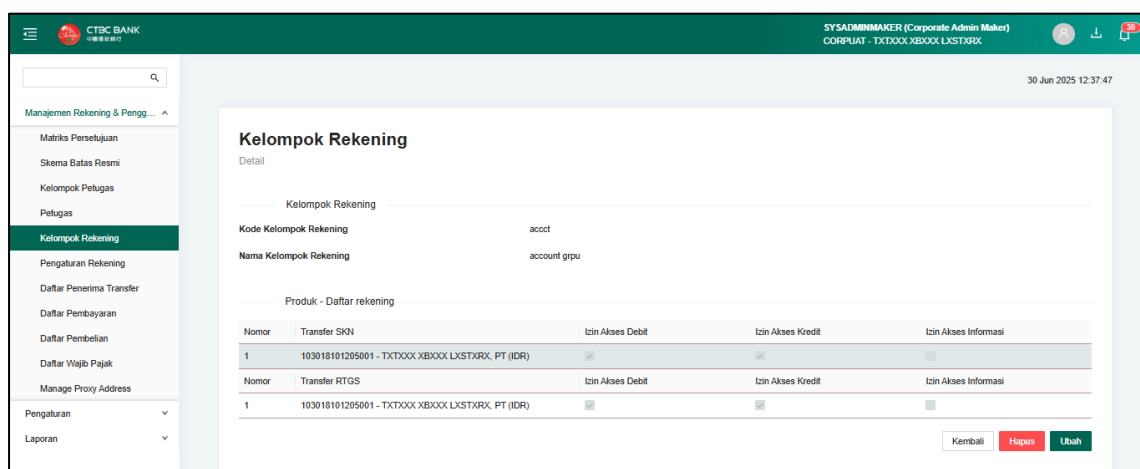
Unduh Solusi

- Click the **Download** button to download the page or click the **Done** button to return to the **Account Group Search** page.

1.3.2 Change from Details

Here are the steps to change the **Account Group** from the details in the **Account & User Management** menu:

- Go to the **Account Group Details** page. The **Account Group Details** page will be displayed.



Kelompok Rekening
Detail

Kelompok Rekening

Kode Kelompok Rekening: acct

Nama Kelompok Rekening: account grup

Produk - Daftar rekening

Nomor	Transfer SKN	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	103018101205001 - TKTXXX XBXXX LXSTXRX, PT (IDR)	☒	☒	☐

Nomor	Transfer RTGS	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	103018101205001 - TKTXXX XBXXX LXSTXRX, PT (IDR)	☒	☒	☐

Kembali Hapus Ubah

- Click the **Change** button. The **Change Account Group** page will appear.

CTBC BANK

中國銀行

SYSDADMINMAKER (Corporate Admin Maker)

CORPUAT - TXDXXX XBXXX LXSTJRX

30 Jun 2025 12:38:26

Manajemen Rekening & Pengg...

Matriks Perselubungan

Skema Batas Resmi

Kelompok Pelugas

Pelugas

Kelompok Rekening

Pengaturan Rekening

Daftar Penerima Transfer

Daftar Pembayaran

Daftar Pembelian

Daftar Wajib Pajak

Manage Proxy Address

Pengaturan

Laporan

Kelompok Rekening

Ubah

1

 Masukkan

2

 Tinjauan

3

 Sukses

Kelompok Rekening

Kode Kelompok Rekening

accot

Nama Kelompok Rekening*

account grup

Nomor Rekening*

Cari

Daftar Rekening

Menampilkan 1 ke 10 dari 14 catatan transaksi

10 Catatan Transaksi per Halaman

☐ Nomor Rekening	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
☐ 104028101263002 - WOLLSXX PLXSTXC TXCXXXLXGY XXXXXXSXX, PT (USD)	☒	☒	☒
☐ 1030181012050221 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☐	☐	☒
☐ 1030181012050222 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☐	☐	☒
☐ 1030181012050223 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☐	☐	☒
☐ 102018101078001 - TRXXX MXRXTXM PRXTJMX, PT (IDR)	☒	☒	☒
☐ 103018101205001 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☒	☒	☒
☐ 103036101205003 - TXTXXX XBXXX LXSTJRX, PT (EUR)	☒	☒	☒
☐ 103028101205002 - TXTXXX XBXXX LXSTJRX, PT (USD)	☒	☒	☒
☒ 103018101205004 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☒	☒	☒
☐ 1030181012050225 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☐	☐	☒

Halaman 1 dari 2

Daftar Produk

☐ Produk

☐ Transfer ke Rekening CTBC - Rekening Sendiri

☐ Transfer ke Rekening CTBC - Rekening Lain

☐ Transfer SKN

☐ Transfer RTGS

☐ Transfer Domestik Online

☐ Transfer BI Fast

☐ Transfer Internasional

☐ Pencaharian Sesama Bank

Tambah Ke Daftar

Produk - Daftar rekening

☒ Transfer SKN	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
☒ 103018101205001 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☒	☒	☐
☒ Transfer RTGS	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
☒ 103018101205001 - TXTXXX XBXXX LXSTJRX, PT (IDR)	☒	☒	☐

Hapus

Kembali Konfirmasi

3. Make any necessary changes.
4. Click the **Back** button to return to the previous page or click the **Confirm** button to continue the process.
5. Click the **Confirm** button. The **Account Group Change Confirmation** page will appear.

CITIC BANK

中國銀行

SYSADMINMAKER (Corporate Admin Maker)
CORPLUAT - TXTXXX XBXXX LXSTXRX

30 Jun 2025 12:39:25

Manajemen Rekening & Pengg...

- Matriks Persejuaan
- Skema Batas Resmi
- Kelompok Pelugas
- Pelugas
- Kelompok Rekening**
- Pengaturan Rekening
- Daftar Penerima Transfer
- Daftar Pembayaran
- Daftar Pembelian
- Daftar Waajib Pajak
- Manage Proxy Address

Ubah

MasukkanTinjauSukses

Nilai Baru

Kelompok Rekening

Kode Kelompok Rekeningacct

Nama Kelompok Rekeningaccount grpu

Produk - Daftar rekening

Nomor	Transfer SKN	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	10301810205001 - TXTXXX XBXXX LXSTXRX, PT (IDR)	☒	☒	☐
Nomor	Transfer RTGS	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	10301810205001 - TXTXXX XBXXX LXSTXRX, PT (IDR)	☒	☒	☐
Nomor	Transfer ke Rekening CTBC - Rekening Lain	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	10301810205001 - TXTXXX XBXXX LXSTXRX, PT (IDR)	☒	☒	☐

Nilai Saat Ini

Kelompok Rekening

Kode Kelompok Rekeningacct

Nama Kelompok Rekeningaccount grpu

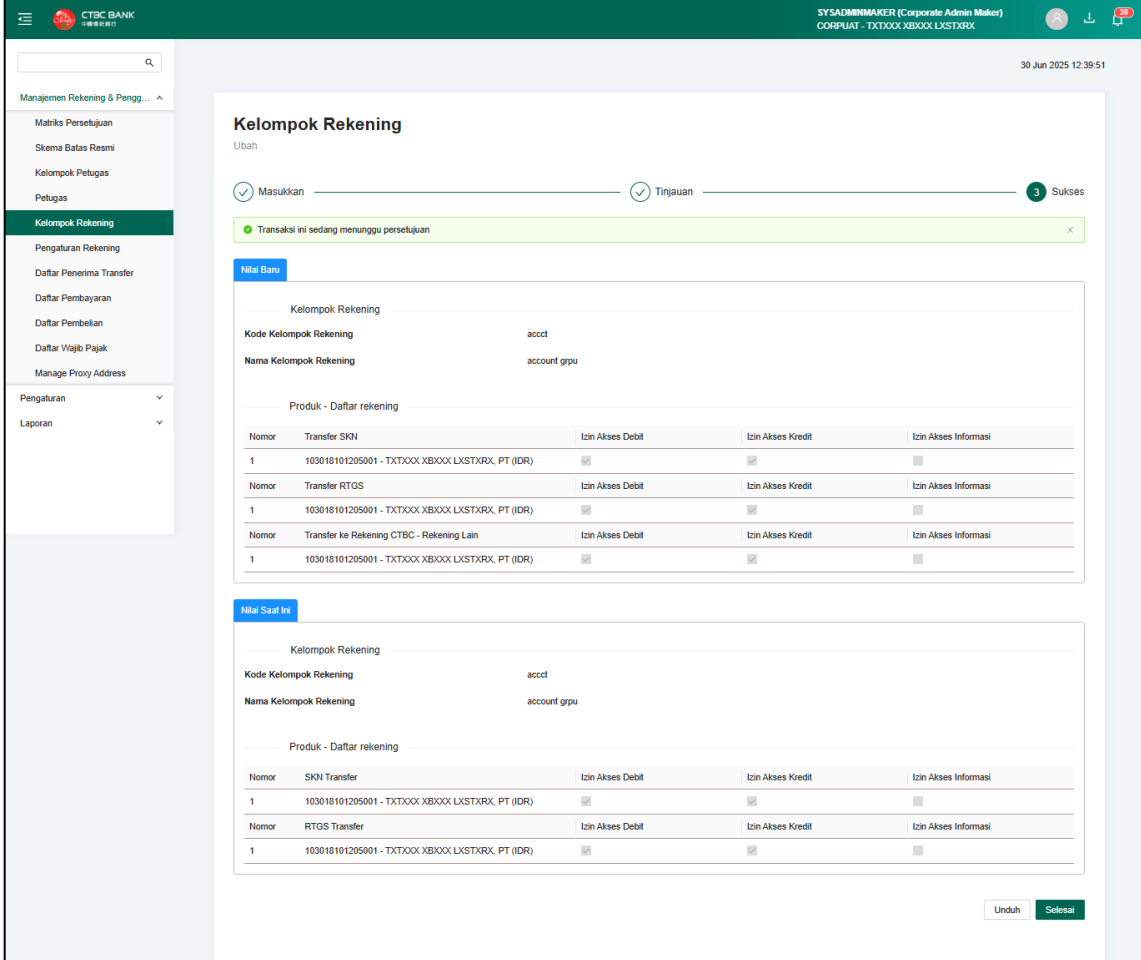
Produk - Daftar rekening

Nomor	SKN Transfer	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	10301810205001 - TXTXXX XBXXX LXSTXRX, PT (IDR)	☒	☒	☐
Nomor	RTGS Transfer	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	10301810205001 - TXTXXX XBXXX LXSTXRX, PT (IDR)	☒	☒	☐

Kembali

Kirim

- Click the **Back** button to return to the previous page or click the **Submit** button to continue the process.
- Click the **Submit** button. The **Change Account Group Results** page will appear with the message "**This transaction is pending approval.**".



Kelompok Rekening
Ubah

✓ Masukkan ————— ✓ Tinjauan ————— 3 Sukses

Transaksi ini sedang menunggu persetujuan

Nilai Baru

Kelompok Rekening

Kode Kelompok Rekening: acct

Nama Kelompok Rekening: account grp

Produk - Daftar rekening

Nomor	Transfer SKN	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	103018101205001 - TXTXXX.XBXXX.LXSTXRX, PT (IDR)	☒	☒	☐
Nomor	Transfer RTGS	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	103018101205001 - TXTXXX.XBXXX.LXSTXRX, PT (IDR)	☒	☒	☐
Nomor	Transfer ke Rekening CTBC - Rekening Lain	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	103018101205001 - TXTXXX.XBXXX.LXSTXRX, PT (IDR)	☒	☒	☐

Nilai Saat Ini

Kelompok Rekening

Kode Kelompok Rekening: acct

Nama Kelompok Rekening: account grp

Produk - Daftar rekening

Nomor	SKN Transfer	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	103018101205001 - TXTXXX.XBXXX.LXSTXRX, PT (IDR)	☒	☒	☐
Nomor	RTGS Transfer	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	103018101205001 - TXTXXX.XBXXX.LXSTXRX, PT (IDR)	☒	☒	☐

Unduh Selesai

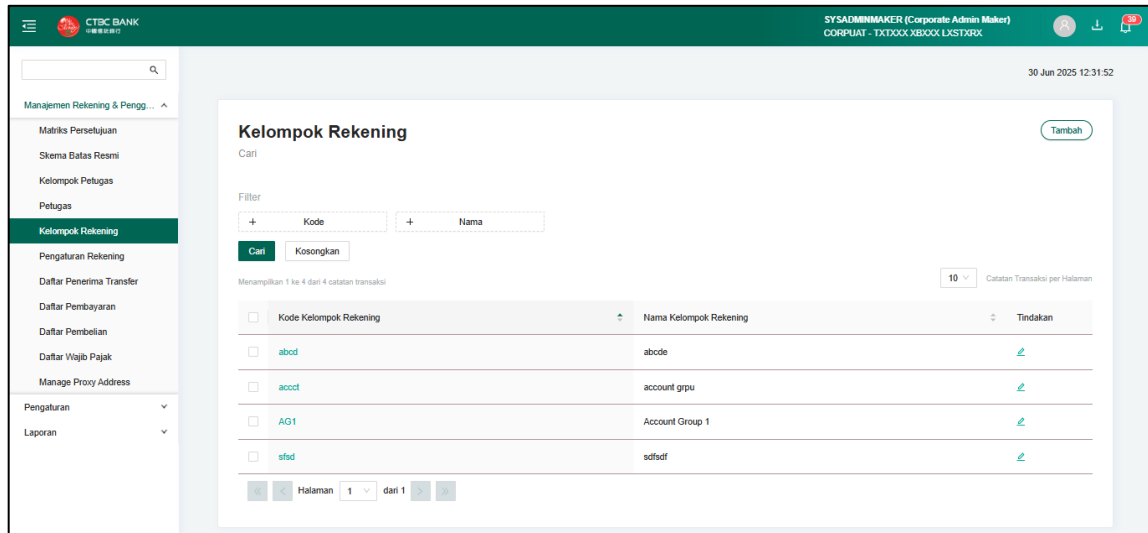
- Click the **Download** button to download the page or click the **Done** button to return to the **Account Group Search** page.

1.4 Delete

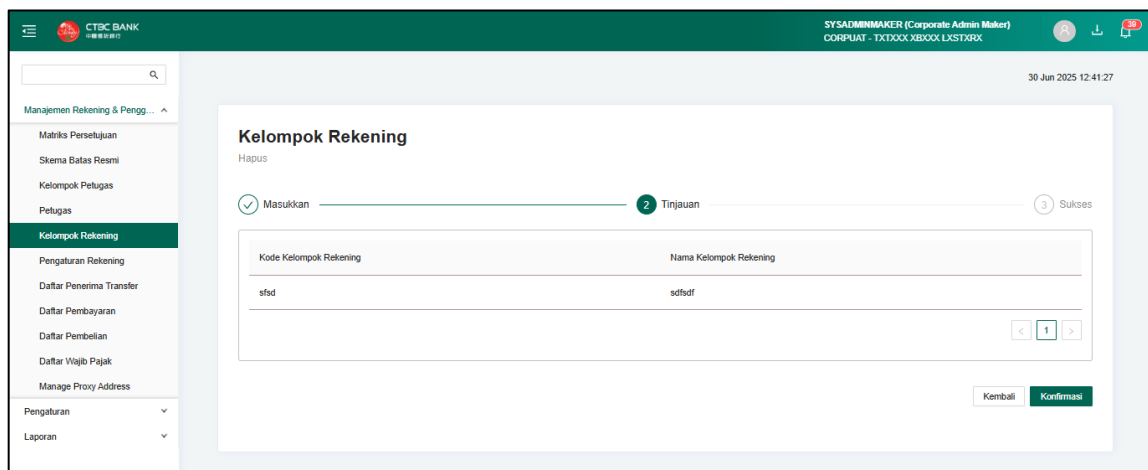
1.4.1 Delete from List

Here are the steps to remove an **Account Group** from the list in the **Account & User Management** menu:

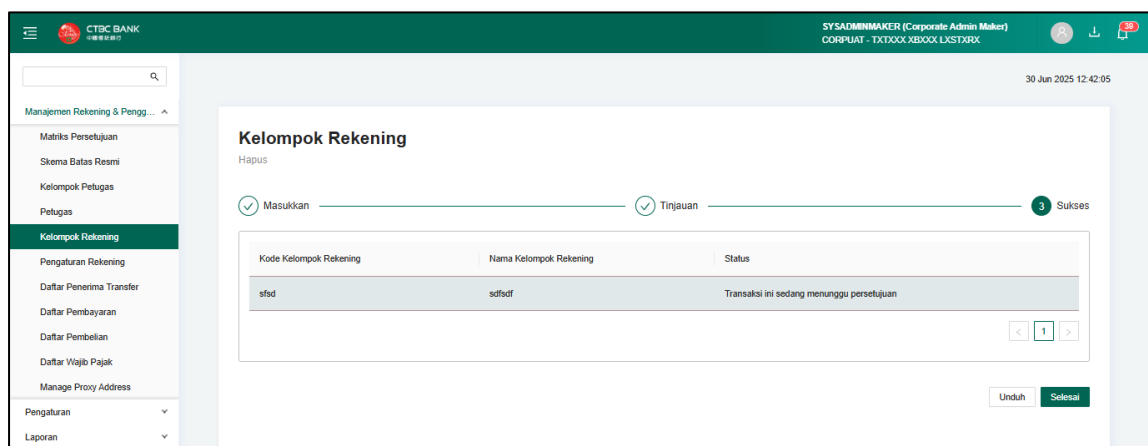
- Go to the **Account Group List** page. The **Account Group List** page will be displayed.



- Click the **Delete** icon on the record you want to delete, then click the **Delete** button. The **Account Group Delete Confirmation** page will appear.



- Click the **Back** button to return to the previous page or click the **Submit** button to continue the process.
- Click the **Confirm** button. The **Account Group Deletion Results** page will appear with the message "**This transaction is pending approval.**".

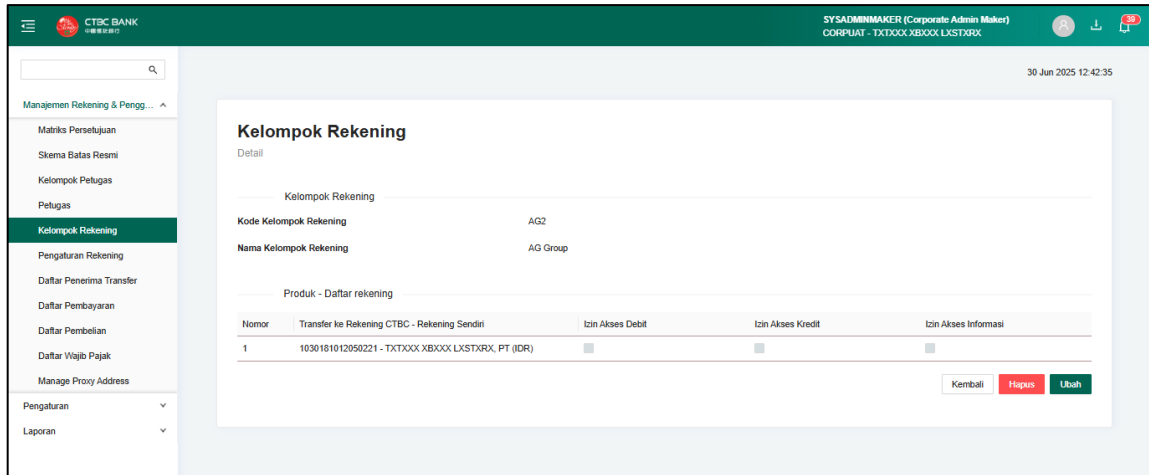


- Click the **Download** button to download the page or click the **Done** button to return to the **Account Group Search** page.

1.4.2 Remove from Details

Here are the steps to remove an **Account Group** from the details in the **Account & User Management** menu:

- Go to the **Account Group Details** page. The **Account Group Details** page will be displayed.



Kelompok Rekening
Detail

Kelompok Rekening

Kode Kelompok Rekening: AG2

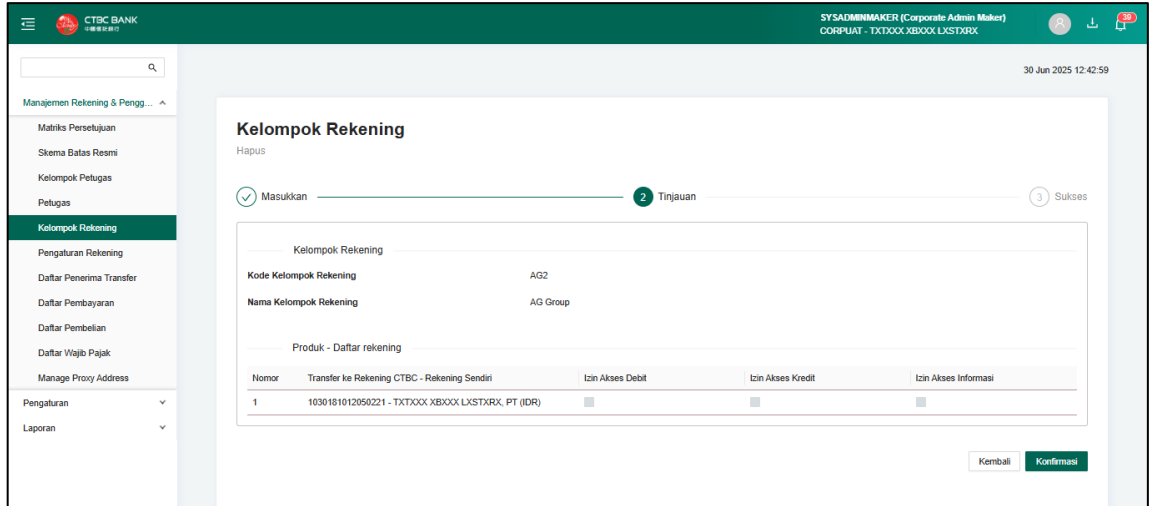
Nama Kelompok Rekening: AG Group

Produk - Daftar rekening

Nomor	Transfer ke Rekening CTBC - Rekening Sendiri	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	1030101012050221 - TXXXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐

Kembali Hapus Ubah

- Click the **Delete** button. The **Account Group Delete Confirmation** page will appear.



Kelompok Rekening
Hapus

✓ Masukkan 2 Tinjauan 3 Sukses

Kelompok Rekening

Kode Kelompok Rekening: AG2

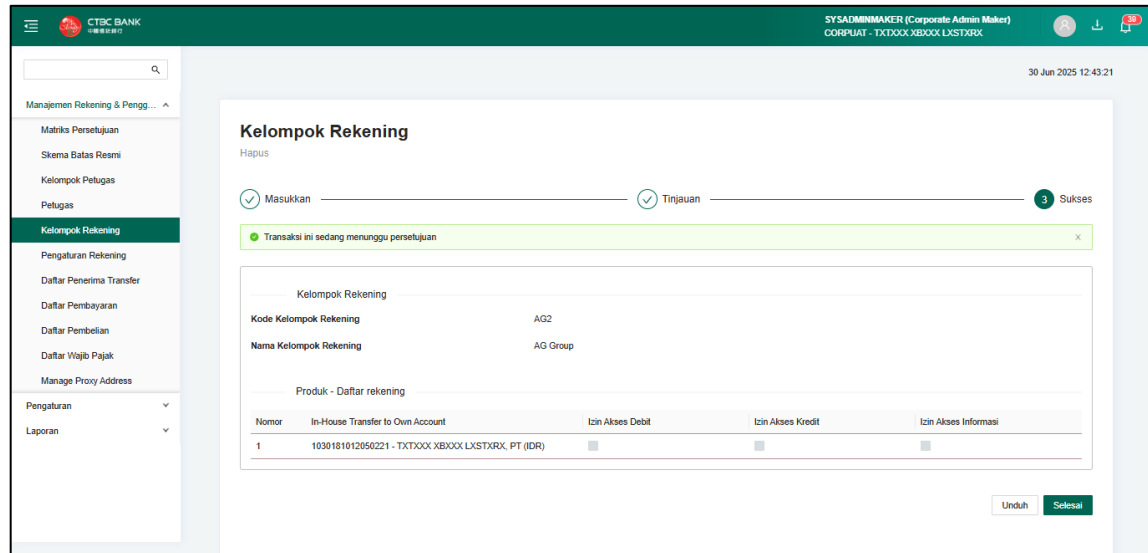
Nama Kelompok Rekening: AG Group

Produk - Daftar rekening

Nomor	Transfer ke Rekening CTBC - Rekening Sendiri	Izin Akses Debit	Izin Akses Kredit	Izin Akses Informasi
1	1030101012050221 - TXXXXX XBXXX LXSTXRX, PT (IDR)	☐	☐	☐

Kembali Konfirmasi

- Click the **Back** button to return to the previous page or click the **Confirm** button to continue the process.
- Click the **Confirm** button. The **Account Group Deletion Results** page will appear with the message "**This transaction is pending approval.**".



5. Click the **Download** button to download the page or click the **Finish** button to return to the **Account Group Search** page.